



Minutes of the Planning Committee Meeting held on

Tuesday 4th August 2020 19:00

38

held virtually

Councillors present: Cllrs Aiyeola, Bamisile, Cook (Vice Chair), Moss, Orimongunje, Riaz, Saunders (Chair)

Councillors absent: Cllr Khan

Also, present: Mandy Shipp Assistant to the Clerk

PL20/072 It was **RESOLVED** that Cllr Cook would conduct the meeting until Cllr Saunders was able to join, due to technical issues
Apologies for absence – none
 19:06 Cllr Orimongunje joined the meeting

PL20/073 **Declaration of Interest on any matter on the agenda** – none

PL20/074 **Minutes of the meeting held 7th July 2020**
 It was **RESOLVED** to approve the minutes of the meeting held on 7th July 2020 as a true and correct record

PL20/075 **Public Questions** - no public questions were received

PL20/076 **Planning Applications**
20/01568/TCA 106 Cambridge Street, Wolverton, Milton Keynes, MK12 5AH Notification of intention to: T1 Lawson Cypress – fell
NO OBJECTION **Wolverton and Greenleys Town Council NO OBJECTION** to the proposed development for the reasons given below.

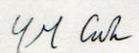
Related Policy	
Town and Country Planning Act 1990	Condition. TCPA Section 211 of the Town and Country Planning Act 1990 Preservation of trees within a conservation area
NO OBJECTION	Comments: The applicant's proposal seeks to fell the tree, as their growth is exceeding the size of the small garden and lifting up slabs which is becoming hazard. See aerial picture for information
MK Tree Management Strategy 2017-2027	Condition. Ensure that the MK tree resource is sustained and enhanced. It promotes trees as a valuable asset in MK and provide a framework for maintaining and expanding the tree resource for future generations
NO OBJECTION	Comments: There is a huge push by MKC to retain trees within the city and their importance with biodiversity etc is noted
Summary	NO OBJECTION for the proposed work and thank the applicant for following the correct course of action for works to be carried out on the trees, it must be noted as part of the permission to carry out the works Under the provisions of the Wildlife & Countryside Act of 1981, between the months of March to August no works should be undertaken to trees which would result in disturbance or loss of habitat of nesting birds. Contravention of the Act is a criminal offence. Care is also required to ensure that there are no bats present in these trees

Cllr Saunders re-joined the meeting as Chair at 19.12

PL20/077	<p>20/01559/FUL 68 Stratford Road, Wolverton, Milton Keynes, MK12 5LT <i>Proposed single storey extension to side/rear</i></p> <p>OBJECT Wolverton and Greenleys Town Council OBJECT to the proposed development for the reasons given below.</p>
Related Policy	Supporting notes
D5	<p>Condition: Amenity and street scene</p> <p>1. All proposals will be required to create and protect a good standard of amenity for buildings and surrounding areas, and in particular should ensure:</p> <p>a. The levels of sunlight and daylight within buildings and open spaces, and garden areas in particular, are satisfactory.</p>
	<p>Comments: Could be seen to contravene this policy and the boundary wall is too close to the adjoining property</p>
PL20/078	<p>20/01571/FUL 25 Buckingham Street, Wolverton, Milton Keynes, MK12 5JA <i>Part change of use from existing B1 (Office) at first floor to provide residential dwellings (C3) (2-bed) and associated works including rear extension to provide dormer window and installation of a pitched roof (resubmission of 20/00398/FUL)</i></p> <p>OBJECT Wolverton and Greenleys Town Council OBJECT to the proposed development for the reasons given below.</p>
Related Policy	
Background	<p>Formerly submitted an application back in April 2020 - WGTC objected to lack of parking, the pitch of the roof and the roof lights that were installed along a key street.</p> <p>MKC refused on the grounds that it contravened policy D5 as there would inadequate light to the flat and that it went against CT10 for sufficient parking.</p>
CT10	<p>Condition: Parking provision Development proposals should meet the following parking requirements:</p> <p>i. All development should meet the Council's full parking standards, unless mitigating circumstance dictate otherwise.</p> <p>Comments: There is an overreliance on this application for on street parking, which in its present state is at a premium. Parking on this street is unallocated and not reserved for the flats.</p> <p>The parking allocated by the applicant, is mostly double yellow parking lines which are currently in place, meaning that it would be insufficient for this application. It would be further compounded by the with the imminent proposal for the redevelopment of the Agora, where parking will become more of a sensitive matter.</p>
PL20/079	<p>20/01505/FUL Stacey Bushes Self Service Station, Monks Way A5 To Alston Drive Milton Keynes, MK12 6HU <i>Full planning application for removal of existing tanks and replacement with new tanks</i></p> <p>NO OBJECTION Wolverton and Greenleys Town Council make NO OBJECTION to the proposed development for the reasons given below.</p>
Related Policy	
Background	<p>Formerly submitted an application back in December 2018 - WGTC made no objection to this and MKC also permitted with conditions that the</p>

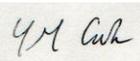
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		relevant information be provided to MKC prior to the commencement of works, which would include the full structural details of the installations, including details of: excavations, the tank(s), tank surroundings, associated pipework and monitoring systems.
	NPPF	Condition. National Planning Policy Framework (NPPF), paragraphs 170, 178, 179 and Environment Agency Groundwater. protection against pollution and risk to public health Comments: The applicant proposal for the replacement tank is thorough and detailed and compliant with the request made initially by MKC NO OBJECTION
PL20/080	20/01295/FUL 56 Victoria Street, Wolverton, Milton Keynes, MK12 5HJ Replacement of front door and front windows NO OBJECTION	
		Wolverton and Greenleys Town Council NO OBJECTION to the proposed development for the reasons given below.
	Related Policy	
	D1	Condition: Designing a high-quality place Development proposals will be permitted if they meet the following objectives/principles: 1. The development proposals as a whole respond appropriately to the site and surrounding context. 2. Continuity of street frontage and locating fronts of buildings to face the street or public space.
		Comments: The applicant is striving to move back to the heritage assets of the conservation area of Wolverton
	D2	Condition. Creating a positive Character - Development proposals will be permitted if they meet the following objectives/principles: 1. The layout, massing/scale, boundary treatments and landscaping of a development and appearance of buildings exhibit a positive character or sense of place for development. 2. The character of the development is locally inspired where appropriate (for example in or adjacent to conservation areas, or in existing areas with a strong positive character). 3. The proposal relates well to and enhances the surrounding environment, allowing for visual interest within the area 4. The design allows for visual interest through the careful use of detailing, where this is appropriate to the character of the area. Comments: The applicant proposal relates well to the surrounding environment and is respectful within the character of the area. We are pleased to note the finer details such as the horns are also included as part of the traditional mouldings for these replacement
	HE1	Condition. Heritage and development- A. Proposals will be supported where they sustain and, where possible, enhance the significance of heritage assets which are recognised as being of historic, archaeological, architectural, artistic, landscape or townscape significance. These heritage assets Include: Listed Buildings. Conservation Areas. Scheduled Ancient Monuments and non-designated Archaeological sites. Registered Parks and Gardens.



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		Assets on the MK New-Town Heritage Register; and Other places, spaces, structures and features which may not be formally designated but considered to meet the definition of 'heritage assets' as defined in the Annex 2 of the NPP Comments: The current windows in situ are non Victorian and are of upvc frame which is out of context for the setting of the conservation area. The proposal look to sustain, enhance and promote the significant heritage assets of the conservation area and looks to retain the historic features of the original Victorian sash windows,
	D3 NO OBJECTION	Condition: Design of Building 1. The appearance of the building contributes to the enhancement or creation of a positive character for the development or of a particular character area for larger developments. 6. Particular attention should be given to the design of buildings along key streets in order to create a strong identifiable character whilst ensuring careful transition in façade treatment between character areas. Comments: As above comments NO OBJECTION
PL20/081	20/01643/FUL 53 Peel Road, Wolverton, Milton Keynes, MK12 5AX Replacement door and windows in conservation area	
	NO OBJECTION	Wolverton and Greenleys Town Council NO OBJECTION to the proposed development for the reasons given below.
	Related Policy	
	D1	Condition: Designing a high-quality place Development proposals will be permitted if they meet the following objectives/principles: 1. The development proposals as a whole respond appropriately to the site and surrounding context. 2. Continuity of street frontage and locating fronts of buildings to face the street or public space. Comments: The applicant is striving to move back to the heritage assets of the conservation area of Wolverton
	D2	Condition. Creating a positive Character - Development proposals will be permitted if they meet the following objectives/principles: 1. The layout, massing/scale, boundary treatments and landscaping of a development and appearance of buildings exhibit a positive character or sense of place for development. 2. The character of the development is locally inspired where appropriate (for example in or adjacent to conservation areas, or in existing areas with a strong positive character). 3. The proposal relates well to and enhances the surrounding environment, allowing for visual interest within the area 4. The design allows for visual interest through the careful use of detailing, where this is appropriate to the character of the area. Comments: The applicant proposal relates well to the surrounding environment and is respectful within the character of the area. We are pleased to note the finer details such as the horns are also included as part of the traditional mouldings for these replacement



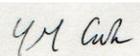
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	<p>HE1</p> <p>D2</p> <p>D3 NO OBJECTION</p>	<p>Condition. Heritage and development- A. Proposals will be supported where they sustain and, where possible, enhance the significance of heritage assets which are recognised as being of historic, archaeological, architectural, artistic, landscape or townscape significance. These heritage assets include: Listed Buildings. Conservation Areas. Scheduled Ancient Monuments and non-designated Archaeological sites. Registered Parks and Gardens. Assets on the MK New-Town Heritage Register; and Other places, spaces, structures and features which may not be formally designated but considered to meet the definition of 'heritage assets' as defined in the Annex 2 of the NPP</p> <p>Comments: The current windows in situ are non Victorian and are of upvc frame which is out of context for the setting of the conservation area. The proposal look to sustain, enhance and promote the significant heritage assets of the conservation area and looks to retain the historic features of the original Victorian sash windows,</p> <p>Condition. Creating a positive Character - Development proposals will be permitted if they meet the following objectives/principles: 1. The layout, massing/scale, boundary treatments and landscaping of a development and appearance of buildings exhibit a positive character or sense of place for development. 2. The character of the development is locally inspired where appropriate (for example in or adjacent to conservation areas, or in existing areas with a strong positive character). 3. The proposal relates well to and enhances the surrounding environment, allowing for visual interest within the area 4. The design allows for visual interest through the careful use of detailing, where this is appropriate to the character of the area.</p> <p>Comments: The applicant proposals helps to maintain a positive character to the area and respectful in retaining the features within the conservation area and is compliant with all the above points of Policy D2</p> <p>Condition: Design of Building 1. The appearance of the building contributes to the enhancement or creation of a positive character for the development or of a particular character area for larger developments. 6. Particular attention should be given to the design of buildings along key streets in order to create a strong identifiable character whilst ensuring careful transition in façade treatment between character areas.</p> <p>Comments: As above comments NO OBJECTION</p>	
<p>PL20/082</p>	<p>20/01678/FUL 83 Stratford Road, Wolverton, Milton Keynes, MK12 5LU</p> <p>OBJECT to parking allocated at site NO OBJECTION to building and stairs</p>	<p><i>Change of use of part ground floor from A1 to C3, to form a one bedroom flat</i></p> <p>Wolverton and Greenleys Town Council OBJECT to the proposed development for the reasons given below.</p> <p>Related Policy CT10 OBJECT Condition. Parking provision</p>	

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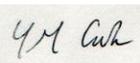
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		<p>Development proposals should meet the following parking requirements:</p> <p>i. All development should meet the Council's full parking standards, unless mitigating circumstance dictate otherwise.</p> <p>ii. On-site parking should not be reduced below the Council's full expectations if this would increase additional pressure in off-site parking that could not be resolved by on-street parking controls.</p> <p>iii. Parking areas should be well designed in terms of safety, circulation, appearance and assist access by pedestrians and cyclists.</p> <p>iv. All residential, retail and employment uses should provide electric vehicle charging points (EVCPs) in accordance with the current Milton Keynes Parking Standards and provide a forward-thinking approach. For locations of rapid and fast charging points see policy CT6 iv.</p> <p>Comments: The council expects all development to meet its car parking standards, Parking at site is an issue, WGTC are unsure of what the actual parking allocation is for the site, an application for a change of use to the rear of the property, has also recently sought prior to this application being submitted for 2 car parking spaces, this application seeks 1.</p> <p>At present there are no double yellow lines to the front of the parking area, but with the introduction of the 1 parking space proposed, it would negate the road space that is currently used, adding further pressure on parking in the area particularly, if the development to the rear of the property goes ahead there would be increased concern over the loss of 2 street parking spaces</p> <p>The entrance to site is not currently double yellow, so there is a potential for loss of these spaces to create spaces on site</p> <p>The application is in contravention to all of the above points, we would request that this is clarified further but OBJECT to the parking allocated.</p>
D1 NO OBJECTION		<p>Condition: Designing a high-quality place</p> <p>Development proposals will be permitted if they meet the following objectives/principles:</p> <p>1. The development proposals as a whole respond appropriately to the site and surrounding context.</p>
		<p>Comments: There are no proposed changes to the external layout of the building</p>
D2 NO OBJECTION		<p>Condition. Creating a positive Character - Development proposals will be permitted if they meet the following objectives/principles:</p> <p>1. The layout, massing/scale, boundary treatments and landscaping of a development and appearance of buildings exhibit a positive character or sense of place for development.</p> <p>2. The character of the development is locally inspired where appropriate (for example in or adjacent to conservation areas, or in existing areas with a strong positive character).</p> <p>3. The proposal relates well to and enhances the surrounding environment, allowing for visual interest within the area</p> <p>4. The design allows for visual interest through the careful use of detailing, where this is appropriate to the character of the area.</p> <p>Comments: The applicant proposals do not change the external frame of the building and therefore help to maintain a positive character to the area and respectful in retaining the features within the conservation area</p> <p>Condition: Design of Building</p>



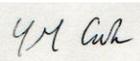
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	D3 NO OBJECTION	<p>1. The appearance of the building contributes to the enhancement or creation of a positive character for the development or of a particular character area for larger developments.</p> <p>6. Particular attention should be given to the design of buildings along key streets in order to create a strong identifiable character whilst ensuring careful transition in façade treatment between character areas.</p> <p>Comments:</p>
PL20/083	20/01783/FUL 8 Culrain Place, Hodge Lea, Milton Keynes, MK12 6JG Proposed First Floor Rear Extension	
	NO OBJECTION	Wolverton and Greenleys Town Council NO OBJECTION to the proposed development for the reasons given below.
	Related Policy	
	D2	<p>Condition. Creating a positive Character - Development proposals will be permitted if they meet the following objectives/principles:</p> <p>1. The layout, massing/scale, boundary treatments and landscaping of a development and appearance of buildings exhibit a positive character or sense of place for development.</p> <p>3. The proposal relates well to and enhances the surrounding environment, allowing for visual interest within the area</p> <p>Comments: The applicants proposal is mid terrace, they currently have a ground floor extension but seek to create this into a two storey extension, the current layout of the design would not have an impact on the neighbouring properties</p>
	D3	<p>Condition Design of buildings Development proposals that meet the following objectives and principles will be permitted:</p> <p>4. Buildings are of appropriate scale in relation to other buildings in the immediate vicinity in terms of their height and massing. Buildings of a greater scale than the surrounding context may be acceptable where it is demonstrated that this is necessary to reflect the development's location and the siting, function and importance of the building.</p> <p>8. The proposed scale and design of extensions to existing buildings relate well to the existing building and plot, and do not detract from the character of the existing building and the surrounding area</p> <p>9. In addition to the above criteria, proposals for tall buildings will be required to demonstrate how they meet the requirements and positively address the principles set out below. Where necessary, the Council will require a Landscape and Visual Impact Assessment to be carried out to assess impacts and inform the design:</p> <p>b. Be a positive addition to the existing skyline, townscape, and landscape in terms of visual amenity, quality of architectural design, coherence with the wider context, and the relationship with existing and proposed buildings of significance in the immediate area.</p> <p>d. Minimise shadowing of other buildings and open public space.</p> <p>Comments: The buildings mass and scale is in context with the rest of the properties and could be an over development</p>
PL20/084	To note 20/01563/DISCON Unit 10, Walker Avenue, Wolverton Mill, Milton Keynes, MK12 5TW Details submitted pursuant of condition 3 (Ventilation) attached to planning application 16/01309/FUL The committee NOTED this item	
PL20/085	Street Trading Consent Applications – none	



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PL20/086	Appeals – none
PL20/087	Licensing Applications – none
PL20/088	<p>Receive an update on previously discussed planning and licensing applications.</p> <p>The following applications which had NO OBJECTION had been permitted by Milton Keynes Council, these applications were:</p> <p>20/01043/FUL Permit 22 Moon Street Wolverton Milton Keynes MK12 5HD <i>New dual pitched roof to existing garage out-building with minor elevational change</i></p> <p>20/01088/FUL Permit 47-50 Brookside Hodge Lea Milton Keynes MK12 6JX <i>The replacement of existing single glazed timber framed windows and doors with new double glazed uPVC windows and doors. The replacement of timber communal entrance doors with powder coated steel communal entrance doors.</i></p> <p>20/01087/FUL Permit 34 - 46 Brookside Hodge Lea Milton Keynes MK12 6JT <i>The replacement of existing single glazed timber framed windows and doors with new double glazed uPVC windows and doors. The replacement of timber communal entrance doors with powder coated steel communal entrance doors.</i></p> <p>20/01086/FUL Permit 31 - 33 Brookside, Hodge Lea, Milton Keynes, MK12 6JT <i>The replacement of existing single glazed timber framed windows and doors with new double glazed uPVC windows and doors. The replacement of timber communal entrance doors with powder coated steel communal entrance doors.</i></p> <p>20/01084/FUL Permit 23 - 30 Brookside, Hodge Lea, Milton Keynes, MK12 6JT <i>Replace existing single glazed timber framed windows and doors with new double-glazed uPVC windows and doors and replace timber communal entrance doors with powder coated steel communal entrance doors.</i></p> <p>20/01018/FUL Permit Land To The East of High Park Drive Wolverton Mill Milton Keynes <i>A block of apartments containing 6 residential dwellings. An addition of 2 extra dwellings to the apartment block already approved under planning permission ref 19/03027/REM, including parking and amenity space **no Planning obligation were imposed on these extra dwellings as part of the development – keep eye</i></p> <p>20/01098/FUL Permit St Mary Magdalene Catholic Primary School, Ardwell Lane, Greenleys, Milton Keynes MK12 6AY <i>The proposal is to extend an existing staffroom building using an orangery type design Extension</i></p> <p>20/01257/TCA Permit 38 Radcliffe Street, Wolverton, Milton Keynes, MK12 5DH <i>Notification of intention to crown reduce and shape Scots Pine (T1) by 4m, crown reduce by 4m Silver Birch (T2), Hawthorn (T3), and Holly (T4). Trees to be pruned due to the size of trees getting too big for the small garden</i></p> <p>20/01474/TCA permit 19 Anson Road, Wolverton, Milton Keynes, MK12 5BY <i>Notification of intention to fell Ash tree</i></p> <p>The following applications which had an OBJECTION from WGTC and had been permitted by Milton Keynes Council,</p> <p>20/01147/FUL Permit Longueville Court, Old Wolverton Road, Old Wolverton, Milton Keynes, MK12 5NH <i>Conversion of stable and barn outbuildings and construction of linked extension between the two to form a new dwelling along with access and associated development – WGTC had objected to the removal of the trees but made no objection to the proposal, conditions as part of this plan did not include protecting the trees that we raised concerns about</i></p>



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20/01309/FUL Permit 52 Stratford Road Wolverton Milton Keynes MK12 5LS Single Storey Side / Rear Infill Extension with Alterations

The following applications which had an OBJECTION from WGTC and had refused Milton Keynes Council

20/00988/FUL **Refuse** *The Gables, St Georges Way, Wolverton, Milton Keynes, MK12 5EY New external bin store. Windows to be blocked up temporarily on ground floor*

PL20/089

Conservation issues:

a. Change of Use Applications – Consider the officer report and agree to provide comments to MKC

Item a Change of Use Applications – Consider the officer report and agree to provide comments to MKC

We have recently received a report through of unauthorised works being carried out on premises that were formally businesses who had applied for a change of use e.g. converting a Business A1 in to Residential B1.

Most recently and formerly - Global Hire, based on the corner of Cambridge Street and Aylesbury Street was seen to have been carrying out works to the front of the premises, which involved the removal of part of the front of the shop front, which had not received planning permission. Thanks to the eagle of eyes of some of our residents and councillors the works were reported and are now with the enforcement team.

One of the concerns is the applicant may believe that because they have been granted permission to change the use of these premises, that it automatically entitles them to make changes to the property without going through the planning process. This is not the case and any changes to a building particularly within the conservation area requires planning permission to be provided.

The current adopted NHP seeks to protect these historic features within Wolverton with the following policy:

W7 – Shopfronts Design, Advertising and Security

A. Shopfront Design

The design of a shopfront will take into account the wider relationship with the surrounding built environment. Proposals for shopfront design (including refurbishing existing shopfronts) will:

1 Be appropriate in proportion, materials and details to maintain and reflect the style and characteristics of the Conservation Area and neighbouring properties.

2 Enhance the buildings character and compliment adjacent shop fronts where these are of good quality design.

3 Retain original ornamental mouldings and architectural details –cornices, fascia's, pilasters, mullions, and stallrisers – which provide visual interest.

4 Avoid large undivided areas of glass in favour of vertically subdivided areas based on the character of the existing building and local/Victorian/Edwardian architectural styles.

5 Recess the entrance door back from the edge of the pavement, and have an appropriate style of door serving upper floors if this is part of the original shopfront.

6 Avoid canopies and blinds where they obscure architectural features, and where in numbers they can have a disruptive effect on the street scene

Proposal

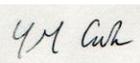
Write to MKC Planning department and ask them explicitly to advise applicants upon granting of change of use in the conservation area, that any material changes to the building will have to seek appropriate planning permission before any work commences and that failure to do so will result in enforcement. It needs to be made very clear that these permissions are separate

The committee **RESOLVED** to write to MKC Planning department and ask them explicitly to advise applicants that the granting of change of use is for the change of use only. Any other material changes to the building will have to seek the appropriate planning permission before any work commences and failure to do so in the correct manner will result in enforcement. It needs to be made very clear that these permissions are separate. It was **RESOLVED** that the Assistant and Cllr Cook to provide strong wording on this and incorporate examples such as above and the fish and chip shop and Syria shop frontage changes

YM Cook

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PL20/090	<p>b. Conservation Stickers –</p> <p>Item b Conservation Stickers – Receive an update on former proposal</p> <p>Full Council agreed to have stickers placed on street signage to indicate where the Conservation Area was within Wolverton due to unauthorised works being carried out and people generally not being aware that they require permission to undertake formal works</p> <p>Despite me contacting various department within MK the last update received from N Sainsbury on 06.12.19 was as follows:</p> <p>“I wouldn’t be able to overrule highway colleagues on this. Talking with Simon we didn’t think the vinyl stickers looked very professional / slick in any event and rather serve to ‘clutter’ the street name signs (it could set a dangerous precedent!). The CA logo is also very small so how easily would it be seen.</p> <p>It would be more expensive of course but could you not rather have signs on posts within the adoptable highway that indicate when you are entering the CA (i.e. on the appropriate streets). If you liked this idea, I imagine highways would need to approve this as well. Another option might be plates below the street sign”.</p> <p>Our caretaking staff generally look after the street signs so any issues to do with stickers leaving residue would be dealt with by them in the first instance</p> <p>Proposals</p> <ol style="list-style-type: none"> 1. Look at the option provided from Neil 2. Chase up again and see if there is any movement on this with Highways 3. Article in the newsletter defining the areas of the conservation area
PL20/091	<p>The following was RESOLVED by the committee:</p> <ul style="list-style-type: none"> • The Assistant and Cllr Cook to discuss together further and then to email all departments and get the ball moving on this. • Cllr Moss to provide a picture which has had a sign reinstated and stick over. • The Assistant to check with MK Marking re expanding the size that they had quoted for originally and pricing for approx. 50 signs • The Assistant to look into street signs designs for entering on: Creed Street, Windsor Street, McConnell Drive on to St Georges Way, Stratford Road near McCorquodale’s <p>c. Conservation Area Leaflet – Receive an update</p> <p>Conservation Leaflet is WIP by MKC and not ready for the public domain. Despite chasing up the progress of this several times. Plan:MK states that the Conservation and Archaeology Team are currently undertaking a review of each area; a consultative process resulting in a document defining the areas special interest and which may lead to adjustments to its boundary</p> <p>Proposal</p> <ol style="list-style-type: none"> 1. Liaise with Chris Hooper Conservation Officer to see if he can advise further 2. Contact Neil Sainsbury as to what is happening with this document
PL20/092	<p>The Committee RESOLVED that the Assistant would follow up on the leaflet and work with Cllr Cook to provide feedback on the form to improve in its current state. It would need to include the following:</p> <ul style="list-style-type: none"> • Amend wording for adapting for minor windows repairs • Side note on the pictures to explain the difference between sash and Upvc • Include a map of the conservation area so people need to know if they are in it, • Make the leaflet more customer focused • Make it clear and coincide and when it has been finalised add into the newsletter <p>d. Receive the Officer report on shop advertising within the Conservation Area (Report to follow)</p> <p>Deferred until the next meeting</p>
PL20/093	<p>Consultations: Beds Boundary review - Agree to comments on the proposal</p> <p>The committee RESOLVED not to make any comments on this consultation</p>
PL20/094	<p>Consider updating all planning applications received within the parish on to the website</p>



01.09.20

The committee **RESOLVED** to update the planning page on the Town Council website to identify which applications had been received with a link to the planning portal for further detailed information

PL20/095

Items to note**a. Scheme of Delegation Policy** – Update for councillor attendance at DCC/DCP meetings

Councillors were to be reminded at each planning meeting. Attendance only required for matters relating within the parish. If a councillor was unable to attend, then the next councillor on the list would attend. The Assistant will contact MKC directly to request speaking rights

It was **RESOLVED** to swap dates around for Cllr Saunders from 03.09.20 to 17.09.20 with Cllr Aiyeola

Councillor	2 nd Councillor	Date of DCC/DCP
Cllr Moss	Cllr Cook	16.07.20 DCP
Cllr Cook	Cllr Riaz	06.08.20 DCC
Cllr Riaz	Cllr Saunders	20.08.20 DCP
Cllr Saunders Aiyeola	Cllr Aiyeola	03.09.20 DCC
Cllr Aiyeola Saunders	Cllr Bamisilie	17.09.20 DCP
Cllr Bamisilie	Cllr Khan	08.10.20 DCC
Cllr Khan	Cllr Orimongunje	22.10.20 DCP
Cllr Orimongunje	Cllr Moss	05.11.20 DCC
Cllr Moss	Cllr Cook	19.11.20 DCP
Cllr Cook	Cllr Riaz	03.12.20 DCC
Cllr Riaz	Cllr Saunders	10.12.20 CP

b. Receive an update on Enforcement

The update was received and **NOTED** easier to read in word format

Query on 186 Windsor street to be followed up with planning and whether permission granted for this - a report to be provided back to Cllrs

c. South Northamptonshire Local Plan Adoption Update

The update was received and **NOTED**

d. Government Radical Reforms Update

Concern raised with this planning being pushed through, a lot of work on affordable housing but not council housing. Concerns that the house pricing needs to be truly affordable places to live, disappointed with the aspect. Huge concern for WGTC planning and the impact on planning officers powers.

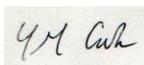
It was **RESOLVED** for the Assistant to draft a letter and send to Cllrs to make their comments, this would then be forwarded onto the Government

e. MKC Housing Statistics

The update was received and **NOTED**

The Chair closed the meeting at 20:26

Next meeting due to be held 1st September 2020



01.09.20