

<p><b>Minutes of the Full Council Meeting</b>  <b>held at 7pm on</b>  <b>Tuesday 28<sup>th</sup> April 2020 held virtually</b></p>	
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**Councillors present:** Cllrs Moss (Mayor), Hussain (Vice-Chair), Saunders, Forbes, Aiyeola, Oladepo, Khan, Riaz, Swanepoel-Leigh and Cook

**Also present:** Sally McLellan-Town Clerk and four members of the public

**Absent:** Cllr Barby

TC19/284	<b>Update from the Mayor: Note the Mayors prior and forthcoming engagements.</b> The update was received and noted.
TC19/285	<b>Apologies for absence</b> apologies
TC19/286	<b>Declarations of interest in any matter on the agenda</b> None declared.
TC19/287	<b>Minutes: Approve the minutes of the Full Council Meeting on 28<sup>th</sup> February 2020</b> The minutes of the Full Council Meeting on 28 <sup>th</sup> February 2020 were accepted as a true and correct record.
TC19/288	<b>Agree the changes to the Standing Orders to host electronic meetings.</b> It was <b>RESOLVED</b> to change the reference to using the virtual hand to vote to virtual chat. With these changes it was <b>RESOLVED</b> to adopt the adjusted Standing Orders with the procedures for electronic council meetings.
TC19/289	<b>Agree to cancel the Annual Town Meeting for council year 2020/2021.</b> It was <b>RESOLVED</b> to cancel the Annual Town Meeting for council year 2020/2021.
TC19/290	It was <b>RESOLVED</b> to hold the Annual Town Council Meeting as scheduled
TC19/291	<b>Receive an update on the measures the council has put in place for the council operation in respect of COVID19 and make any necessary decisions</b> The update was received on the £250 provided to support food shopping to those people are self-isolating. It was also noted that the council staff are providing SOFEA food parcels outlets in all parts of the community, along with supporting the Food Bank at Kings Community Church. The council to consider at a future meeting support for community centres who have a loss of income due to being unable to hire their facilities but are still providing key support in the community. It was <b>RESOLVED</b> to take the discussion on staffing arrangements at the end of the meeting.
TC19/292	<b>Co-option: Consider co-opting Olugbade Olanrewaju Orimogunje onto Hodge Lea Ward and Victoria Bamisile onto Wolverton East Ward.</b> It was <b>RESOLVED</b> for Cllr Olugbade Olanrewaju Orimogunje to be co-opted as councillor for Hodge Lea Ward. It was <b>RESOLVED</b> to co-opt Victoria Bamisile onto Wolverton East Ward. Both new councillors remained for the rest of the meeting.
TC19/293	<b>Finance:</b> <b>Approve the accounts for the months of February and March</b> It was <b>RESOLVED</b> to approve the accounts for the months of February and March.
TC19/294	<b>Receive the Internal Systems Review</b> The internal systems review was received and noted
TC19/295	<b>Agree the Asset Register for 2019/2020</b> It was <b>RESOLVED</b> to approve the Asset Register for 2019/2020.
TC19/296	<b>Agree the remit for the Internal Auditor</b> It was <b>RESOLVED</b> that the Internal Auditor will conduct the audit for 2019/2020 using:

<p><b>TC19/297</b></p> <p><b>TC19/298</b></p> <p><b>TC19/299</b></p>	<p>Items 1 to 10 of the guidance notes from the Governance and Accountability for Local Councils Guide.</p> <p>2. With reference to the Council's Financial Risk Assessment for the relevant year, the Council would like you to focus on the risks marked as 'M' (medium) as part of your internal audit</p> <p>3. With reference to the Council's Internal Systems Review for the relevant year, the Council would like you to focus on any concerns that have been highlighted as part of your internal audit.</p> <p><b>Review CCLA Property Fund</b></p> <p>The report was received, and it was noted that on 31 March 2020 the mid-market value of one unit in the fund was 295.74 pence. The bid market value of one unit in the fund was 291.15 pence.</p> <p><b>Note the bank charges increase for the Lloyds account and the zero interest for the Unity Trust Account.</b></p> <p>It was noted that the bank charges have increased for the Lloyds account from 7<sup>th</sup> May to £7.00, cash in and out to 90p, cheques in and out to 90p, credit in to 85p, other credits and debits have been reduced to zero. It was noted that the interest for the Unity Trust Account is at zero from 21<sup>st</sup> May.</p> <p><b>Consider the grant application from the Old Bath House for food hygiene training at the cost of £375.</b></p> <p>It was <b>RESOLVED</b> to agree the application for the Old Bath House for food hygiene training at the cost of £375.</p>
<p><b>TC19/300</b></p> <p><b>TC19/301</b></p>	<p><b>Climate change actions: Receive a report on the following actions to tackle climate change:</b></p> <p><b>Tree nursery improvements for biodiversity and consider a donation to the Green Gym for their support.</b></p> <p>It was <b>RESOLVED</b> to ensure security fencing is provided for the tree nursery as security for the residents of Furze Way and Hodge Furze allotments.</p> <p>It was <b>RESOLVED</b> to provide a donation for the Green Gym of £200 for their support to this project.</p> <p><b>Tree planting proposals for Western Road Recreation Ground and Victoria park</b></p> <p>It was noted that funding has been sought from the Forestry Commission for tree packs consisting of one hundred and five trees for each of these sites, which the Projects Officer has been successful in obtaining. The trees packs will be dispatched in November, where the town council will work with MKC and local volunteers for the planting of these trees.</p>
<p><b>TC19/302</b></p>	<p><b>Newsletter: Consider changing supplier for the printing of the newsletter</b></p> <p>It was <b>RESOLVED</b> to change the supplier for the printing of the newsletter to Warwick Printing. It was <b>RESOLVED</b> to retain the current designers TravisBead for the editing and design on the newsletter.</p>
<p><b>TC19/303</b></p>	<p><b>Housing Regeneration Consultation: Submit responses on Milton Keynes Council's Housing Regeneration Consultation.</b></p> <p>It was <b>RESOLVED</b> to delegate to the Chair and Clerk to formulate comments on behalf of the council on Milton Keynes Council's Housing Regeneration Consultation.</p>
<p><b>TC19/304</b></p>	<p><b>Community Infrastructure Fund (CIF): Note that the application for alleyway improvements has been successful from the three CIF applications submitted. Other funding is being pursued for green roof bus stops, through Milton Keynes Council.</b></p> <p>The report was received and noted.</p>
<p><b>TC19/305</b></p>	<p><b>2050 Strategy: Receive a report and agree to comments to be submitted on Milton Keynes Council's 2050 Strategy.</b></p> <p>It was <b>RESOLVED</b> to submit the following comments:</p> <p><b>The main questions that they pose for the strategy are as follows:</b></p> <p><b><i>Do you agree with taking a long-term approach to 2050?</i></b></p> <p>Yes, this is key to ensure that the right developments happen within the City and small-scale plans are controlled, to ensure that they fit as they should as part of the local plans, this also means ensuring that there is more control and penalties of those who should be developing land and then allow time to lapse. It also allows for future vision on how the changing world can be adapted and implemented in continuous development of the city.</p>

***Will these proposals stand the test of time?***

The main concern that the correct amount of affordable homes are delivered as set out and that when developers take on the plots of land that they then are unable to deliver as the profit on builds is their first priority.

More specific targets need to be provided for affordable housing with truly affordable homes. How will it be established that the homes truly affordable? Is it possible to set more specific targets for proportions of truly affordable homes?

***Have we set the right ambitions for the growth of Milton Keynes to 2050?***

The 500k population figure is large and quite scary in terms of how the city will develop. If the plan can ensure that the right infrastructure is in place, the city should grow but this number may be an overestimate and is also heavily reliant on the link coming forth between Oxford and Cambridge.

Great idea to encompass the growth of the city by connecting the arc and the job opportunities that can emerge as a result of this

***Does this Strategy cover the right issues?***

The strategy should concentrate more on increasing the NHS facilities that are available for the growing population. MKU Hospital is over capacity and without another facility in place MK will see a decline in the care that is available to all residents.

***Do you have any comments on any part of this Strategy?***

There is a huge reliance that the younger generations will not wish to purchase cars and will instead use the transport provided for the proposed developed areas, we must not forget that the original plan for MK was to make it a city for a car and the unique grid style of the city means that access to transport from these areas would be no different to what we have already seen.

The proposal for MRT is insufficient for the needs of the city and is not forward thinking enough to compete with the car and other sources of transport, there should be investment into a tram like system similar to that of the metro system in Newcastle. This system should be introduced firstly in CMK

No mention of Wolverton Station as part of the ongoing developments which link East and West and the need to push for cycle routes in the older towns for better linkage

We would like to see that there is a firmer commitment (Chapter 3) to meet sustainable housing and space standards, with the value of having gardens attached for peoples mental health and well being.

Re Chapter Three Sustainable Homes and Places would like to see a firmer commitment to meeting high standards of sustainable construction i.e. 'we will meet' rather than 'we will strive to meet'. Also a commitment to meeting Nationally Described Space Standards. Would it also be possible to include some kind of recognition of the value of houses having gardens attached to them, in terms of the physical and mental health of the housing occupants? The trend in new developments seems to be towards ever smaller gardens, this should be resisted.

Am concerned about the statement in CH 3 item 12: 'a significant proportion of new development in Milton Keynes will happen within and alongside existing settlements'. Will there be a conflict with the aim set out in the introduction 'Positively Planning for Successful Growth' and elsewhere to continue to provide beautiful green open spaces'.

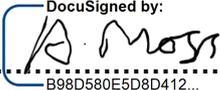
***Do you have any comments on the assessment of growth locations (available online)?***

The 14 spatial options must be noted, are just potential areas for growth, and as such have not been formally agreed, across boundaries. The projected increase in the population is based on being able to expand into these areas. If these areas are not agreed as they fall

	<p>under other local authorities' boundaries this could make the strategies aspirations for expansion null and void.</p> <p>The land that is earmarked as industrial land uses should remain so, to ensure that there is no crossover between residential and business use, making sure that these are kept separate. One of the issues that we have at present is the emergence of industrial units being converted into residential units, which undermines current local plans</p> <p>The strategy cannot be used as a material stage in the planning considerations at this stage</p> <p>MK is set to double in size from 250,000 to 500,000 by 2050, there is a real concern over affordable homes to live in the original 1970 plan, designated 50% for ownership and the remainder as rental, however this has evolved over time with the introduction of right to buy and buy to let etc</p> <p>Any additional comments for inclusion to be submitted to the Assistant to the Clerk to be submitted included in the response on behalf of the council.</p>
<b>TC19/306</b>	<p><b>Stacey Bushes Meeting Place: Receive an update on Stacey Bushes Meeting Place asset transfer and make any necessary decisions.</b></p> <p>The report was received and it was noted that the committee at Milton Keynes Council are yet to make a decision on this transfer.</p>
<b>TC19/307</b>	<p><b>Christmas Lights display: Receive an update on festive displays and agree on future proposals</b></p> <p>It was <b>RESOLVED</b> to:</p> <ol style="list-style-type: none"> <li>1. Agree to follow the advice in order to ensure that no liability for any column failures or public injury lie with WGTC as a result of adding additional items</li> <li>2. Review the festive lighting display with the contractor and implement within budget a seasonal display, working with what we have</li> <li>3. Pricing to be agreed within budget to install twin isolator sockets on columns on Stratford Road (Church Street and The Square have failed the TR22 tests)</li> <li>4. Install feeder pillars - if within the budget to replace the failed lights in The Square</li> <li>5. Install feeder pillars - if within the budget to replace the failed lights at the Community Trees in Greenleys</li> <li>6. look at inviting tenders for the festive displays from 2021 for three years</li> <li>7. Remain with Lamps and Tubes to provide the service for festive lights for 2020.</li> </ol>
<b>TC19/308</b>	<p>It was <b>RESOLVED</b> to agree the following proposals for Britain in Bloom</p> <ol style="list-style-type: none"> <li>1. Remove baskets from Church street columns</li> <li>2. Reinstate on columns along Stratford where this is space available</li> <li>3. Look at using the services of the contractor to undertake the testing of the columns</li> </ol>
<b>TC19/309</b>	<p><b>Neighbourhood Plan update</b></p> <p>It was noted that the following steps have been taken to progress the refreshing of the Neighbourhood Plan:</p> <p>We re-advertise in the newsletter for businesses or local residents to join the steering group from neighbourhoods where we don't currently have support, specifically Greenleys, Stacey Bushes and Hodge Lea</p> <ul style="list-style-type: none"> <li>• Re-apply for the Locality Grant funding by expression of interest firstly and then complete the application form again to receive the funds for the whole of the next financial year - O'Neill Homer will provide us with a breakdown of the costs over the next year</li> <li>• O'Neill Homer will provide us with a new project plan and a scope of time scales</li> <li>• O'Neill Homer are currently working on creating an inception meeting video which shows us how the project works, which will give further information to those who are interested in becoming part of the steering group this is currently work in progress.</li> </ul>

	<ul style="list-style-type: none"> <li>• I will begin investigating further what we can do to develop our plan by looking at other neighbourhood plans that are in place</li> <li>• Dependent on the numbers who wish to be part of the group, we will agree on a date for June when we can provide a vision workshop which can be done online. Suggestion is maximum of 12</li> <li>• Those that expressed an interest in the SG initially will be contacted in the first instance</li> <li>• If we have a lot of interest from local residents or businesses to become part of the steering group and they're not able to take part in the online workshop we are looking at ways of recording this and putting this out onto our website - O'Neill Homer to advise further on this.</li> <li>• I will also create a new tab on the website for the neighbourhood plan and begin to start adding details into this as we move forwards.</li> </ul> <p>It must be noted that the neighbourhood plan itself is a large piece of work and will require the support of the SG to ensure that the work is spread equally amongst all</p> <p>If anybody on the council wishes to become a part of the Steering Group for their parish area, please let the Assistant to the Clerk know.</p> <p>If you have any suggestions on how you would like to see the plan shaped, please feel free to email the assistant to the Clark</p>
<p><b>TC19/310</b></p>	<p><b>Exclude the press and public due to the confidential nature of the business to be discussed</b></p> <p>It was <b>RESOLVED</b> to exclude the press and public due to the confidential nature of the business to be discussed.</p>
<p><b>TC19/311</b></p> <p><b>TC19/312</b></p> <p><b>TC19/313</b></p>	<p><b>The staffing item from the COVID19 report was taken at this point in the meeting</b> It was <b>RESOLVED</b> to reinstate the caretakers when possible. The Clerk, Chair of Council and Cllr Forbes to assess what duties the caretakers are able to resume safely and compliant with government regulations.</p> <p><b>The item on cancelled events from the COVID19 report was taken at this point in the meeting:</b> It was <b>RESOLVED</b> to: Write to the hotel booked for the Twinning trip explaining about the close relationship that the town holds with them and Ploegsteert and that the funds are public and see if they will refund without any cancellation fees being applied. If this is not successful, then the council to reserve the hotel for next year.</p> <p><b>Salary scales and increments: Implement the new salary rates from the NJC and agree increments from 1<sup>st</sup> April 2020.</b> It was <b>RESOLVED</b> to agree the pay scales and increments as listed, to be back dated to the 1st April 2020.</p>

The Chair closed the meeting 20.55

Signed.....  .....Chair of Council

Date..... 19/5/2020 .....

**Next meeting 19th May 2020**