



## **Terms of Reference for the Planning Committee**

The Planning Committee meets according to the council's schedule of meetings. Full Council (and members of the public) are welcome to attend to pass comment on the application, but do not have a voting right. The committee responsibilities are:

1. To consider all planning applications for the Town Council area and make comment to the Planning Authority.
2. To consider all licensing applications for the Town Council area and make comment to the Licensing Authority.
3. To recommend to Full Council to call any necessary Public Meetings relating to large (which are 10 or more dwellings or large-scale retail units) and or contentious applications.
4. To consider and pass comment on all Milton Keynes Planning Policies.
5. Arrange for a member when necessary, to attend Milton Keynes Development Control Meetings as representative for the Council. This member will be confirmed to MKC Planning by an officer from WGTC.

All matters relating to Neighbourhood Plans should be discussed by Full Council.

Any large or contentious applications to be dealt with by the Full Council.

The committee will have an item on each agenda 'to receive an update on previously discussed planning and licensing applications. This will enable members to keep up to date on any relevant developments on the applications and appoint a member to speak on the application at Milton Keynes Development Control Committee or arrange a public meeting. Under this item the committee will not be able to alter their comments agreed on the application.

The committee will have an item on each agenda 'to receive an update on Enforcement issues'

Adopted at the Annual Meeting of the council 18<sup>th</sup> May 2021.

Minute ref: TC21/12