

Allotment Plot Sharing Policy

1. On first taking up tenancy of an allotment plot it might seem a good idea to invite friends to help you. Essentially this is acceptable. However, it has become clear from our experiences that clear guidelines for tenants and sharers will help clarify the situation.
2. This document is intended to help both tenants and sharers understand their position in relation to each other and the Town Council as landlords of the allotment sites.
3. You are a sharer of a plot (whatever size it is) if all of the following apply to you:
 - a. you do not hold a tenancy for an allotment plot.
 - b. you regularly go to the tenants plot in their absence.
 - c. you have personal use of a key.
 - d. a. you are working on the cultivation of a section of the tenants plot or;
 - e. b. you are sharing the work of the whole plot in a co-operative way with the tenant and perhaps others.
4. The immediate family of a tenant are exempt from being classed as a sharer. If a tenant does not share their plot with a friend or friends, they will be invited to include the name of their spouse, partner, son or daughter, mother or father on their tenancy agreement.
5. Responsibility of the tenant:
 - a. Register all your sharer's names and addresses with the Town Council office (the sharer(s) will automatically go onto the waiting list in case they wish to take on a plot of their own in the future)
 - b. Pay the yearly rental for the plot (note – this is not to be recharged by the tenant to sharers)
 - c. Make all sharers aware of terms and conditions of tenancy.
 - d. Be responsible for any contravention of terms and conditions of tenancy caused by a sharer on their plot and for notifying possible contraventions to the site rep or office.
6. If you are a tenant, you may register up to 10 sharers on your plot. Your sharers may be charged a small fee from time to time of an amount such as the Council sees fit to cover the extra administration. If you have more than one plot you must register the sharer(s) on the plot they are actually working on. If you have more than one plot and wish to give up the tenancy for one of the plots, it will be offered to a person on the waiting list not one of your sharers. If the tenant quits, the tenancy may be offered to one of their registered sharers depending on the length of time the tenant has been sharing the plot and the length of the waiting list. This will be at the Council's discretion. This is to ensure that people who have been previously refused a tenancy for any reason are not able to gain one and ensure waiting list queue jumping does not occur. In the event of the death of the tenant, tenancy will be offered to the immediate family first then a sharer.
7. No new tenancies will be created from any sharing arrangement. This is in order to preserve the traditional integrity of the site. Provision of smaller plots will be investigated as a separate concern.