

**Meeting of Full Council in the Town Council
at 7pm on Tuesday 23rd February 2021**



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All Councillors are summoned to attend this meeting of Wolverton and Greenleys Town Council to transact the items of business shown below

Agenda

Before the meeting commences the public are invited to raise any questions with councillors by email through mandyshipp@wolvertonandgreenleystowncouncil.gov.uk one hour before the meeting commences

At the start of the meeting councillors are requested to put their mobile phones on silent whilst the meeting is in progress.

Members of the public wishing to record this meeting which includes: video, audio or screenshots should notify the Chairman of their intention to do so before the meeting commences.

1	Update from the Mayor: Note the Mayors prior and forthcoming engagements (report to follow)
2	Apologies for absence
3	Declarations of interest in any matter on the agenda
4	Minutes: a) Approve the minutes of the Full Council Meeting held on 26 th January 2021. b) Approve the minutes of the Special Full Council meeting held on 4 th February 2021. c) Approve the minutes of the Extra Ordinary Full Council meeting held on 17 th February 2021
5	Finance: a) Accounts: Agree the accounts for the month of January (reports enclosed) b) External Audit 2019/20: Receive the update and agree to implement any actions arising (reports enclosed) c) Interim Internal Audit – Receive the report and to agree to implement actions arising (reports enclosed) d) CCLA property fund: Receive the quarterly statement (statement enclosed) e) Citizens Advice Bureau (CAB) – Receive the report and agree how to proceed with the services offered by CAB for the parish. f) Parish Precept: Receive the precept requests for all parishes 2021/2022 (report enclosed)
6	Councillor Business: a) Co-option: Consider co-opting Rodd Webb for the vacant councillor position at Hodge Lea or Stacey Bushes Ward b) Election Strategy: Consider the strategy to publish the elections and agree any actions. (documents attached) c) Council Plan: Receive the deferred update on the 3-year Council Plan. (report to follow) d) Councillor equipment: Receive an update (report enclosed)

	<p>e) Website: Receive the update on site security and agree to the proposal (report enclosed)</p> <p>f) Compliments and Complaints: Receive the two previous quarterly updates from August 2020 to February 2021 (reports enclosed)</p>
6	Pump Track – Receive an update and agree to proposal for long term maintenance (report enclosed)
7	<p>Town Hall –</p> <p>a) Replacement Macerator: Consider the quotation for replacement macerator (report enclosed)</p> <p>b) Electric Vehicle Charging Point at the Town Hall: Receive the updated report with pricing for the EVP point at the Town Hall and agree to proposal (report enclosed)</p> <p>c) Update on Solar Panels for the Town Hall – Receive the progress report (report enclosed)</p>
8	Easter Egg Hunt: Receive the proposal and agree on whether to hold the event (report enclosed)
9	Festive lights display 2021 – Consider the proposals for the Christmas tree and 2021 festive display agree on how to pursue (report to follow)
10	<p>Items to note:</p> <p>a) Newsletter – Receive an officer update on proposal received (report enclosed)</p> <p>b) MK Community Boat – Receive a progress report and note the partnership agreement suggestion (report enclosed)</p> <p>c) Enforcement Officer Update – receive the latest report and provide any comments (report enclosed)</p>
11	Exclude the press and public due to the confidential nature of the business to be discussed.
12	<p>Staff Matters:</p> <p>a) Working from home review: Councillors to review the WFH situation and look at the current guidelines.</p> <p>b) Update on Staffing Issues: Receive a report and agree to any actions as proposed (report to follow)</p> <p>c) Change of hours – Receive the request from the Projects Officer (request enclosed)</p> <p>d) Appeals Committee – Receive a report from Cllr Cook (report to follow)</p> <p>e) Finance Training: To note the proposed end of year training requirements for the Finance Officer.</p>

Mandy Shipp



Assistant to the Clerk

18th February 2021

*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	

The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	