



Meeting of the Personnel Committee

All members of the Personnel Committee are summonsed to attend the Town Council Personnel Committee meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.30pm at the latest and will have their temperature checked upon entry.

Andrea Vincent Andrea Vincent Town Clerk1210/2021

Tuesday 19th October 2021 commencing at 7.30 pm at the Hodge Lea Meeting Place

PUBLIC NOTICE: Due to COVID all members of the public attending the meeting must wear a nose and mouth face covering and will have a non-contact temperature check taken prior to entry. The meeting will be streamed live –the link will be on our website for those who wish to attend remotely

Housekeeping

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress
- Facemasks must be worn by both Councillors and public attending but may be removed once seated and socially distanced
- Hand sanitiser must be used prior to entering the meeting room
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences
- No photographs or images to be taken unless prior consent has been given.
- Public Question time: The public are invited to raise any questions on items to be discussed on the agenda below or to register any question they will lodge in person at the meeting by email through townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to

Public Question Time:

Agenda

	Record of those present
	Apologies for absence
	Absent
	To receive Councillor declarations of interest on any matter on the agenda: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting
	To Receive The minutes of the Personnel Committee Meeting held on 13 th April 2021 were agreed at the Annual meeting 18 th May 2021
	To elect a chairperson for the committee
	To agree a proposed HR budget to be put to the Finance Committee and Full Council for the 2022 -2023 budget
	To agree letter to be sent to cancel the HR contract at its expiry to allow correct procurement of the service to take place
	To agree the date of next meeting to be held