

Ordinary meeting of the Town Council to be held at Hodge Lea Meeting Place,
Hodge Lea, Milton Keynes
MK12 6JS at 7.30pm on Tuesday 22nd February 2022



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm and will have their temperature checked upon entry

Andrea Vincent

Andrea Vincent
Town Clerk

16th February 2022

PUBLIC NOTICE: Due to COVID all members of the public attending the meeting must wear a nose and mouth face covering and will have a non-contact temperature check taken prior to entry. If a temperature above normal is recorded, the person will not be allowed to attend the meeting for the attendee's safety and to comply with the venue's COVID policy. All attendees must use hand sanitiser before entering the meeting room. Entry to the meeting will be controlled to ensure social distancing is maintained and members of the public wishing to attend can gain access to the meeting from 7.15pm - 7.30pm when the doors will be closed.

Before the meeting commences the public are invited to raise any questions or make statements to the councillors from 7.15-7.30pm (4 minutes per appointed speaker)

The meeting will be streamed live – the link will be on our website for those who wish to attend remotely

Housekeeping:

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.
- Facemasks must be worn at all times by both Councillors and public attending – these may not be removed once seated.
- Hand sanitiser must be used prior to entering the meeting room
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.

Public Question time: The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to take place to register any question in person at the meeting

Agenda

1	Mayor's diary: To note the events attended and upcoming events.
2	Apologies for absence: To receive apologies for absence
3	To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
4	Minutes: To approve the minutes of the meeting of the Town Council held on Tuesday 25 th January 2022
5	Finance: (to note) <ul style="list-style-type: none">a. Approved Budget 2022/23: Per minute ref TC21/181 25th January 2022 as agreed and amended (updated document enclosed)b. Q3 Budget Monitoring report: To note the quarter 3 budget update (document enclosed)

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	c. January expenditure over £500 – to note the expenditure (document enclosed)
6	<p>Governance (to note):</p> <p>a. Compliments and Complaints -To receive and note the update for October - December 2021 (document enclosed)</p> <p>b. Decisions Checklist: Councillors to ensure that the implications set out in the table below [document end] are considered when all decisions are made</p> <p>c. Standing Orders: To ensure that the agreed Standing Orders are followed (document enclosed)</p> <p>d. Asset transfer of The Square: To note that there is a Delegated Decision being taken for the asset transfer from MKC to the town council 15th March 2022.</p> <p>e. Town Council Forward Plan: To note the agreed 'Forward Plan' at January's meeting</p> <p>f. Staff HR and Health and Safety Contract: To note the update (see clerks report)</p> <p>g. Committee and Working Groups updates: To receive and note reports from councillors and officer staff on internal and external meetings attended</p> <ul style="list-style-type: none"> i. Agora Working Group update: To note that planned meeting for February was cancelled and will be rescheduled in March to ensure community representation ii. Traffic and Working Group update: To note the update from Cllr Khan to council and note the group are looking at local issues and will report these onto MKC (update enclosed) iii. Community Youth Council: to note the update on Community Youth Council (update enclosed) iv. Dementia Action Group: To note the update from Cllr Moss (update to follow) v. MK Canalside forum: To note the update from Cllr Moss (update to follow) vi. East West Railway: To note the update from Cllr Moss (update to follow) vii. Future Wolverton: to note the update from meeting held 1st February 2022 from Cllr Bamisilie (update to follow)
7	<p>Governance (Decision to be made):</p> <p>a. Town Council forward Plan: Approve plan of action (see Clerks report)</p> <p>b. Planning Application (large): Councillors to provide comments on the following application: 21/03740/FUL former Milton Keynes Rugby Club, Field Lane, Greenleys, Milton Keynes, MK12 6AZ, Bellway Homes Ltd (North Home Counties) <i>Residential development with associated parking and amenity space, drainage works, landscaping, creation of new grass sports pitch and community pavilion (officer report to follow)</i></p> <p>c. Queens Jubilee: To approve localised events across the parish (proposal enclosed)</p> <p>d. Parish representatives – Cllrs to agree for their member to be put forward for:</p> <ul style="list-style-type: none"> i. The Bus Service Improvement Plan Comms Team ii. The MK Stakeholder Group Transport)
8	<p>Grants (to note)</p> <p>a. No applications received for February 2022 meeting.</p> <p>b. Grants approved in 2020, although past 6-month expiry date are being processed for payment for the Old Bath House and the Wolverton Cricket Club from the current budget.</p>
9	<p>Town Hall updates (to note)</p> <p>a. Roof: Maintenance repairs to the town hall roof have been undertaken. CAD drawings are required for the proposed solar panels before works can commence on full reroof to ensure accurate quote for works to be undertaken</p> <p>b. Lighting: Comprehensive quote being sought for LED replacement lights across town hall</p> <p>c. Electric Vehicle Point: Investigations ongoing - report to be provided at next Full Council meeting</p> <p>d. Tenants: Town Hall Licence Agreements due to be re-issued in April. All tenants have been notified in writing of the agreed rent increase. No comments from premises users.</p>

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	Covid measures – Request for all users of the public/shared areas to continue to wear masks.
10	Community (<i>to note</i>) a. Community Events and Projects update: To receive an update from CEPO on community events and projects (reports enclosed) b. MKC proposal for On-Street Residential Charging Scheme (ORCS) – to note MKC’s update (update enclosed)
11	Community (<i>decision to be made</i>) a. International Women’s Day: Propose that all female staff and councillors put together a short video to support this (proposal enclosed) b. Community litter picks: Consider using the ‘Green Bin Fund’ to purchase further equipment to support community groups (proposal enclosed)
12	Services: (<i>to note</i>) a. Dog Bins: Caretakers are investigating the siting of the new 60 litre bins around the parish as we can no longer use certain lampposts, these may need to additional fixtures and fittings as required b. Christmas Lights: Feedback from the Christmas lights survey and a report on walk about (report enclosed) c. CCTV: To note the renewed contract (document enclosed) d. CCTV: To note the report on CCTV findings (report enclosed)
13	Service (<i>decision to be made</i>) a. Stacey Hill allotments portaloo: Consider the proposal to increase the length of portaloo hire at site (proposal enclosed) b. Stacey Hill allotments: Consider the costings of rubbish disposal at site (proposal enclosed) c. Old Wolverton - Consider removing the toilet facility on health and safety grounds for our staff (see Clerks report) d. Mobile CCTV - Councillors to consider and suggest new locations (provided by email for confidentiality)
14	Consultations: a. Cycling and Walking Infrastructure: Agree to provide comments before 14 th March 2022 (documents enclosed) add in comments b. BALC consultation on Postal Regulations Reforms: Agree to provide comments (documents enclosed) add in comments

***Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	