

**Ordinary meeting of the Town Council to be held at Hodge Lea Meeting Place,
Hodge Lea, Milton Keynes
MK12 6JS at 7.30pm on Tuesday 22nd March 2022**



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm and will have their temperature checked upon entry

Andrea Vincent

Andrea Vincent
Town Clerk

16th March 2022

PUBLIC NOTICE: We request that all members of the public attending the meeting, due to COVID must wear a nose and mouth face covering and will have a non-contact temperature check taken prior to entry. If a temperature above normal is recorded, the person will not be allowed to attend the meeting for the attendee's safety and to comply with the venue's COVID policy. All attendees must use hand sanitiser before entering the meeting room. Entry to the meeting will be controlled to ensure social distancing is maintained and members of the public wishing to attend can gain access to the meeting from 7.15pm - 7.30pm when the doors will be closed.

Before the meeting commences the public are invited to raise any questions or make statements to the councillors from 7.15-7.30pm (4 minutes per appointed speaker)

The meeting will be streamed live – the link will be on our website for those who wish to attend remotely

Housekeeping:

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.
- Facemasks may be removed once seated.
- Hand sanitiser must be used prior to entering the meeting room
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.

Public Question time: The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to take place to register any question in person at the meeting

Agenda

1	Mayor's diary: To note the events attended and upcoming events. (document enclosed)
2	Apologies for absence: To receive apologies for absence
3	To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
4	Minutes: To approve the minutes of the meeting of the Town Council held on Tuesday 22nd February 2022 (document enclosed)
5	Finance: (to note) <ul style="list-style-type: none"> a. February Expenditure over £500: To note the expenditure (document enclosed) b. Enforcement Officer: Consider renewal of the current officer's contract and agree to renew for a further 6 months

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<p>6</p>	<p>War in Ukraine: To approve the following statement on the War in Ukraine and agree to endorse it as a council.</p> <p>NALC has joined the LGA in supporting CEMR’s call on local and regional governments throughout Europe to endorse the following statement, which any councillor can sign. Full statement: <i>“European local and regional governments strongly support their peers in Ukraine</i></p> <p><i>We, local and regional leaders across Europe, strongly condemn the multiple attacks and violations of the territorial integrity and sovereignty of Ukraine. We express our full support and solidarity to the Ukrainian people and our peers in local and regional government. We will not accept that our European values and integrity be attacked again by the Russian Federation after the violation of Georgian territories by Russia in 2008. We are firmly opposed to the dismemberment of a free and democratic state in Europe.</i></p> <p><i>The escalation of violence, repeated bombings and attacks on Ukrainian cities and territories are a serious threat to the preservation of peace and democracy across Europe. We call on the Federation of Russia to cease its attack, to leave the national territory of Ukraine, to respect all international treaties and fundamental principles of international law and to recognise the full sovereignty of Ukraine over all its territories, including Donbas and Crimea.</i></p> <p><i>Firmly convinced of local democracy and city diplomacy, based on the values of peace that unite our municipalities across Europe since 1951, we stand by the Ukrainian municipalities, cities, hromadas, districts, raions and their representative associations. They are in the front line to protect the population and provide basic services to offer them good quality living conditions and daily survival. The destruction of infrastructure by the belligerents jeopardises the efficient and safe maintenance of basic public services provided by Ukrainian local and regional governments to their citizens.</i></p> <p><i>As European local and regional governments, representing 60 national associations across 40 European countries, including Ukraine, we will continue to work to support them in their efforts. Not only are we ready to support our peers in the country with the materials and expertise they may need in the days and weeks to come. Municipalities and regions will probably have to face soon the human consequences of such a tragedy for Europe, probably resulting in a flow of humanitarian refugees. Coordination with our national governments will be essential.</i></p> <p><i>As the European section of UCLG, let us hope that city diplomacy will soon unite us all again!”</i></p>
<p>7</p>	<p>Governance (to note): Committee and Working Groups updates:</p> <p>To receive and note reports from councillors and officer staff on internal and external meetings attended</p> <ul style="list-style-type: none"> a. Town Council Forward Plan: To receive an update on the OU Academic meeting (see town clerks report) b. Councillor Training Plan: Per minute ref TC21/31 all councillor training agreed and proposed to be undertaken and to note that the training matrix will be updated by the chair. c. Agora Working Group update: To receive and note the minutes from the meeting held on 2nd March 2022 (document enclosed) d. Traffic and working group update: To receive the latest update and agree to the key proposals (update enclosed) e. MKALC report: To receive the report from Cllr Moss (report enclosed)
<p>8</p>	<p>Governance (Decision to be made):</p> <ul style="list-style-type: none"> a. Town Council forward Plan: <ul style="list-style-type: none"> i. Delivery of questionnaire: To agree the use of a fulfilment company to deliver the questionnaire (document to follow) ii. Town Council Forward Plan: To agree pop updates across the parish and the councillors who undertake to attend.

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	<p>b. Cyber Security Awareness Course: Councillors to agree to attend the online course on April 12th at 10am (see clerks report)</p> <p>c. Civility Statement: To adopt the following statement to be included in the code of practice as part of the policy review for the Annual Town Council Meeting in May 2022 <i>“We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your councillors and council staff courteously without violence, abuse or harassment. Councillors and council staff have the right to carry out their civic duties and work without fear of being attacked or abused. Any behaviour whether that be verbal, physical or in writing, which causes either councillors or council staff to feel uncomfortable, embarrassed, or threatened, is totally unacceptable. The zero tolerance policy includes abuse, aggression or threats made in person, over the telephone or in written communication, including on social media. The council considers threatening behaviour to be: Attempted or actual aggressive, or physical actions made towards any councillor or member of staff. The use of aggressive, or abusive language, (including raising of the voice, swearing, shouting or in writing) which threatens or intimidates councillors or council staff. This policy applies throughout all council meetings, but it also applies to any councillor or council staff away from council meetings”</i></p>
9	<p>Grants (to note) No applications received for March 2022.</p>
10	<p>Town Hall updates (to note)</p> <ul style="list-style-type: none"> a. Roof: Leak persists (see town clerks report) b. Lighting: Comprehensive quote being sought for LED replacement lights across town hall (report enclosed) c. Electric Vehicle Point: Investigations ongoing (see town clerks report) d. Tenants: Issue of defecation in the shared areas (see town clerks report)
11	<p>Community (to note)</p> <ul style="list-style-type: none"> a. Community Events and Projects update: To receive an update from CEPO on community events and projects (reports enclosed) b. MKC proposed on street chargers – update from Cllr Moss c. Christmas Lights: Update on walk about and proposed suggestions (report to follow) d. International Women’s Day: To note that the short video on behalf of WGTC (see town clerks report)
12	<p>Community (decision to be made)</p> <ul style="list-style-type: none"> a. Winter Fayre: To consider holding a Winter Fayre Event (proposal enclosed) b. Scarecrow Festival: To consider the Scarecrow Festival request for funding for 2022 (Cllr Saunders to report).
13	<p>Services: (to note)</p> <ul style="list-style-type: none"> a. Dog Bins: Caretakers report on how many 60ltr bins are in place (report enclosed) b. Dog Bins: To receive a report on the last quarter stats (report to follow) c. Enforcement Officer: To receive the latest update on issues within the parish (report enclosed) d. CCTV: Receive an update on observations within the parish (report enclosed)
14	<p>Consultations:</p> <ul style="list-style-type: none"> a. Together We Can: To undertake a desktop review - comments to be provided by councillors to the office by 25th March 2022

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	

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Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	