



Meeting of the Personnel Committee

All members of the Personnel Committee are summonsed to attend the Town Council Personnel Committee meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.30pm at the latest and will have their temperature checked upon entry.

Andrea Vincent Andrea Vincent Town Clerk 05/10/2022

Tuesday 11th October 2022 commencing at 7.30 pm at the Town Hall, Creed Street, Wolverton

Housekeeping

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences
- No photographs or images to be taken unless prior consent has been given.
- Public Question time: The public are invited to raise any questions on items to be discussed on the agenda below or to register any question they will lodge in person at the meeting by email through townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to take place.

Public Question Time:

Agenda

	Record of those present
	Apologies for absence
	Absent
	To receive Councillor declarations of interest on any matter on the agenda: Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting
	To elect a chairperson for the committee
	To Receive The minutes of the Personnel Committee Meeting held on 19 th October 2021 were agreed at the Annual meeting 18 th May 2022
	To agree a proposed HR budget to be put to the Finance Committee and Full Council for the 2023 -2024 budget (report to follow)
	To agree that all contracts of employment should be in line with the NALC proforma contract.
	To agree that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media are to be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
	To note + discuss the Clerks appraisal and agreed a report to full council
	To receive, discuss and agree increased hours as per report.



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	To agree the date of next meeting to be held on 10 th January 2023
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