

Ordinary meeting of the Town Council to be held at the Council Chamber at the Town Hall, Wolverton, MK12 5LY from 7.30pm on Tuesday 28th February 2023



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm.

Andrea Vincent

Andrea Vincent Town Clerk

22nd February 2023

Housekeeping:

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.

The meeting will be streamed live – the link will be on our website for those who wish to attend remotely

Public Question time: The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to take place to register any question in person at the meeting.

Agenda

1	Apologies for absence: To receive any apologies for absence
2	To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
3	Minutes: To approve the minutes of the Town Council 24 th January 2023 (documents enclosed)
4	<p>Governance (Decision to be made) <i>Annual town meeting – approve recommendations for speakers.</i></p> <ol style="list-style-type: none"> 1. Request for co-option Consider co-opting the following candidates for the vacant wards (currently 3 vacancies, Greenleys x 2 and Stacey Bushes x 1) Mr J L Lean – Greenleys Ward Ms B Khumbula - Greenleys Ward or Stacey Bushes 2. Civility and Respect: Further to agreement by Full Council to sign up for the Civility and Respect policy 23.08.23 minute ref TC22/129. Councillors are required to take the pledge (document enclosed)
5	<p>Governance (to note):</p> <ol style="list-style-type: none"> 1. Committee and Working Groups updates: To receive and note reports from councillors and officer staff on internal and external meetings attended (reports to follow) 2. Accounting, Hall Booking and Allotments systems: Notice has been given to the current supplier and the new contract will commence from early March 3. Council Decision Master List: To receive and note the latest council decisions (document enclosed) 4. Online Banking: To note that Cllr Bamisilie attended the office to set up online banking and was unable to register due to a bank error. Cllr Bamisilie will contact the bank to set up directly 5. Personnel Committee: Recent committee meeting 21.02.23 was not convened and there has also been a last-minute change in the documentation from the current HR company, requiring further input

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6	<p>Finance: (<i>Decision to be made</i>)</p> <ol style="list-style-type: none"> 1. Scale of charges: To approve charges for SBMP (to follow) 2. Grants: Consider the grant applications for: <ol style="list-style-type: none"> a. Future Wolverton for a summer event at the Secret Garden (Documents to follow) b. MK Christian Foundation – Rubbish removal following fly tipping at the Urb Farm (documents enclosed)
7	<p>Finance: (<i>to note</i>)</p> <ol style="list-style-type: none"> 1. January Council Expenditure: to note the expenditure over £500 (report enclosed) 2. January Income and Expenditure report: To note (report to follow) 3. SBMP: To note the new contract in place for alarm and fire panel monitoring 4. ERP Funding: To note that the proposal from the CEPO to use the balance of £1872.01 on new gazebos is pending approval from MKCC 5. ARG funding To note the proposal from the CEPO to use £12736.07 towards Christmas lighting throughout the parish is pending quotation from supplier
8	<p>Town Council Assets (<i>Decision to be made</i>)</p> <ol style="list-style-type: none"> 1. Town Hall: To approve a contractor for the repairs and maintenance of the town hall exterior (quotations to follow) 2. Town Hall Wall: To approve a contractor for repairs and maintenance (quotations to follow)
9	<p>Town Council Assets: (<i>to note</i>)</p> <ol style="list-style-type: none"> 1. SBMP: Receive an update on the asset transfer (report enclosed) 2. The Square: To note that the tree in The Square opposite Foundation House will be removed late February. Quotes are being sought for a replacement tree 3. Greenleys Community Centre: To note the update (see Clerk's report) 4. Greenleys Community Garden: To note that WGTC is regularising its relationship with this piece of land (see Clerk's report)
10	<p>Community (<i>Decision to be made</i>)</p> <ol style="list-style-type: none"> 1. Community Engagement Event: Councillors are required to attend the proposed SBMP Open day event on 24th March 2023 (see also CEPO report) 2. Twinning: The allocated budget of £2523.13 for our 2022 Twinning trip includes original council budget of £1502.13 (inc EMR) and the additional amount requested of £1011.00 (TC 22/173 to be used in case of unforeseen circumstances) We have a balance of £1641.08 of unused funds Proposal The CEPO would like to transfer this balance over to the Twinning visit of 2023. This would support us should the Belgians come over in large numbers. If unused the CEPO will return funds to the EMRs 3. Signage Improvement for walkers and cyclists: <ol style="list-style-type: none"> a. To approve in principle to allocate up to £1500 without further reference to Full Council To confirm <i>whether to allocate the funding in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 LGA, should incur the following expenditure which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure set out below or LGA1972 S.144 to encourage tourism into the area.</i> b. To agree as to which budget this should be allocated from
11	<p>Community (<i>to note</i>)</p> <ol style="list-style-type: none"> 1. Mayor's diary: To note the events attended and upcoming events (update enclosed) 2. Community Events and Projects update: To receive the latest update from CEPO on community events and projects (update enclosed)

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	3. Community Police Forum: To note the update (see Clerk's report)
12	Services: <i>(to note)</i> 1. Enforcement Officer: To receive the latest quarter update on issues within the parish (report to follow) 2. CCTV update: To receive and note the latest update (report enclosed) and to note that the second camera has been redeployed within the parish 3. Public Toilet: To note the latest update which includes the contactless quote and consumables which come under budget and the HOT which are still work in progress
13	Exclude the press and public due to the confidential nature of the business to be discussed
14	Future Staffing: Clerk to provide a confidential update

***Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

Checklist: This "checklist" appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	