

**Ordinary meeting of the Town Council to be held at the council Chamber the
Town Hall Wolverton MK12 5LY from 7.30pm on Tuesday 30th May 2023**



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm

Andrea Vincent

Andrea Vincent
Town Clerk

24rd May 2023

Housekeeping:

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.
 - Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.
- The meeting will be streamed live – the link will be on our website for those who wish to attend remotely

Public Question time: The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to take place to register any question in person at the meeting

Agenda

1	Apologies for absence: To receive any apologies for absence
2	To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
4	Governance (Decision to be made) a. Mayors Cadet: Formally approve the new Mayors Cadet for 2023/24
5	Governance (to note): a. Civility and Respect Pledge: To inform council of training attended by councillors as part of the agreed pledge (see clerks report)
6	Finance: (Decision to be made) a. To confirm the following 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. 3. We took all reasonable steps to assure ourselves that there are no matter of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. 4. We provided proper opportunity during the year for the exercise of elector’s rights in accordance with the requirements of the Account and Audit Regulations 5. We Carried out an assessment of risks facing this authority and tool appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. 7. We took appropriate action on all matters raised in reports from internal and external audit.

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	<p>8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.</p> <p>9. Trust Funds - Not applicable to WGTC</p> <p>b. To approve the Accounting Statements Section 2</p> <p>c. To review the Grant application from The Community Orchard.</p>
7	<p>Finance: (to note)</p> <p>a. April Council Expenditure: to note the expenditure over £500 (report enclosed)</p> <p>b. Audit Report: to note the internal audit report.</p> <p>c. Online Banking:</p> <p><i>I.</i> To receive an update from Cllr Bamisilie on the progress of the setup of online banking</p> <p><i>II.</i> To receive an update from Cllr Campbell on the progress of the setup of online banking</p>
8	<p>Town Council Assets: (Decision to be made)</p> <p>a. Town Hall: To agree and to delegate external redecoration of the town hall to the officers (quotes enclosed)</p> <p>b. Town Hall: To agree the attached member proposal to allow the Waterway Trust to meet free of charge in the Town Hall Meeting room.</p> <p>c. Stacey Bushes Meeting Place: Agree to councillors to be nominated as emergency contacts and note the latest update (see clerks report)</p>
9	<p>Community (Decision to be made)</p> <p>a. Short Story Competition: To approve proposal for short story primary school aged children (proposal enclosed)</p> <p>b. Canalside Forum: To approve testimonial for new waterway organisation (document enclosed)</p>
10	<p>Community (to note)</p> <p>a. CID: To receive an update from Marie Osborne on the progress of the scheme.</p> <p>b. Mayor's: To note the update from the outgoing Mayors year 2022/23</p> <p>c. Mayor: To note the forthcoming events to attend. (Update enclosed)</p> <p>d. The Square: To note the request from Bar Bar to hold an event in The Square August 19th</p> <p>e. Tree Nursery: To note the update on the establishment of a 'Coronation Meadow' at the tree nursery (see town clerks report)</p> <p>f. Community Events and Projects update: To receive and note the latest update from the CEPO on Twinning event</p>
11	<p>Services: (Decision to be made)</p> <p>Public Toilet: To agree on paying for logo and display door and to note the costings for replacement items as set out</p>
12	<p>Services: (to note)</p> <p>a. Enforcement Officer: To receive the latest quarter update on issues within the parish (report to follow)</p> <p>b. CCTV update: To receive and note the latest update (report enclosed)</p> <p>c. CAB update: To note the update</p>

***Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

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Checklist: This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	