

**Ordinary meeting of the Town Council to be held at the council Chamber the  
Town Hall Wolverton MK12 5LY from 7.30pm on Tuesday 27<sup>th</sup> June 2023**



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm

Mandy Shipp

Mandy Shipp  
Assistant Clerk

21<sup>st</sup> June 2023

**Housekeeping:**

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.

The meeting will be streamed live – the link will be on our website for those who wish to attend remotely

**Public Question time:** The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email [townclerk@wolvertonandgreenleystowncouncil.gov.uk](mailto:townclerk@wolvertonandgreenleystowncouncil.gov.uk) by 4pm two days before the meeting is due to take place to register any question in person at the meeting

## Agenda

<b>1</b>	<b>Apologies for absence:</b> To receive any apologies for absence
<b>2</b>	<b>To receive Councillor declarations of interest on any matter on the agenda:</b> <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
<b>3</b>	<b>To approve the Minutes of the following meetings:</b> a. Personnel Committee held on 18 <sup>th</sup> April 2023 (deferred from Annual Town Council meeting) b. The Annual meeting of the Town Council held on Tuesday 23 <sup>rd</sup> May 2023 c. Full Council meeting held on 30 <sup>th</sup> May 2023
<b>4</b>	<b>Governance (Decision to be made)</b> a. <b>Co-option</b> Consider co-opting the following candidate Mr Qureshi for the vacant position in Wolverton West Ward, [ <i>there are currently 2 vacant positions in Wolverton West and 1 in Stacey Bushes</i> ] (documents enclosed) b. <b>Committee Members:</b> To elect additional members to the planning committee and Finance Committee (due to insufficient take up at the Annual Town Council Meeting) c. <b>Working Groups:</b> to elect additional members for Working Groups (as insufficient take up at the Annual Town Council Meeting) d. <b>Planning Items:</b> As per the councils adopted ToR “ <i>Any large or contentious applications to be dealt with by the Full Council</i> ” Council to submit comments on the following applications: I. <b>WNS/2022/1741/EIA Furtho Pits Old Cosgrove</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, round re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. II. <b>21/03740/FUL Amended proposal Former Milton Keynes Rugby Club Field Lane Greenleys Milton Keynes MK12 6AZ (Field Lane)</b> Residential development (up to 110

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	<p><i>units) with associated parking and amenity space, drainage works, landscaping, creation of new grass sports pitch and community pavilion</i></p> <p>e. <b>Community Governance Review</b> To send an expression of Interest (EOI) for any ward changes or issues that should be included in the review to MKCC.</p> <p>f. <b>Council Meeting start times:</b> To agree to change the start time of all council meetings from 7.30pm to 7pm (with a caveat that should there be public questions, to hold 15 minutes public sessions prior to the convening of the meeting)</p> <p>g. <b>Calendar of Meetings:</b></p> <ol style="list-style-type: none"> <li>I. To agree and approve dates as highlighted (document enclosed)</li> <li>II. To agree to change the Full Council meeting in July.</li> <li>III. To agree to remove meeting for August for summer recess.</li> <li>IV. To adopt new proposed times and make any amendments per item f.</li> </ol> <p>h. <b>Cllr Strategy Meeting:</b> To agree a date for Cllrs to meet for a strategy meeting and to review the council forward plan during September (document enclosed)</p> <p>i. <b>Community Ownership Fund (COF):</b> Agree if council wish to pursue the COF Government funding to protect any local assets that need intervention and if so to submit an Expression of Interest (EOI) (documents enclosed)</p>
5	<p><b>Governance (to note):</b></p> <p>a. <b>Civility and Respect Pledge:</b> To update council on any training attended by councillors as part of the agreed pledge.</p> <p>b. <b>Council Decision Master List:</b> To receive and note the latest bi-monthly council decisions (document enclosed)</p> <p>c. <b>CYC at BMKALC:</b> To note that the CEPO has been invited along with the town clerk to provide an update all our youth programmes and the successes of the CYC on 17<sup>th</sup> October.</p> <p>d. <b>Scribefest 2023:</b> To note that the town clerk has been invited to be a guest speaker at the free online event to be held on 21<sup>st</sup> September.</p> <p>e. <b>Committee and Working Groups updates:</b> To receive and note any reports from councillors and officer staff on internal and external meetings attended. (Canalside forum enclosed)</p>
6	<p><b>Finance: (Decision to be made)</b></p> <p>a. <b>Grants:</b> Consider the grant applications from YMCA for £1250 to provide additional provision for its service users, bids also being sought from other Town Councils (grant form enclosed)</p> <p>b. <b>Asset Income and Expenditure:</b> Proposal from Cllr Saunders to agree Council receives the Finance Officer's Reports on the Stacey Bushes Meeting Place and the Hodge Lea Meeting Place. (proposal enclosed)</p>
7	<p><b>Finance: (to note)</b></p> <p>a. <b>May Council Expenditure:</b> to note the expenditure over £500 (report enclosed)</p> <p>b. <b>Finance Accounts:</b> To note that the accounts are currently moving over to Scribe from RBS alongside bookings and allotments, and to note that this is a large piece of work for the officers.</p> <p>c. <b>Internal Audit:</b> To note that the approved audit company minute ref TC23/038 have increased their interim and final audit charges by 43% (document enclosed)</p> <p>d. <b>Future Wolverton:</b> To note the Green Roof bin storage project being undertaken and the funds that are being sought (document enclosed)</p> <p>e. <b>Online Banking:</b></p> <ol style="list-style-type: none"> <li>I. To receive an update from Cllr Bamisilie on the progress of the setup of online banking</li> <li>II. To receive an update from Cllr Campbell on the progress of the setup of online banking</li> </ol>
8	<p><b>Town Council Assets: (Decision to be made)</b></p> <p>a. <b>Town Hall:</b> To agree and to delegate external redecoration of the town hall to the officers deferred from last meeting (quotes enclosed)</p> <p>b. <b>Stacey Bushes Meeting Place:</b> To note that there is an ongoing issue with a water leak that predates the town council taking over the asset. It has been investigated by Anglian Water and</p>

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	repairs at the point of the leak have resolved that the issue is down to the owner of the property to resolve.
<b>9</b>	<p><b>Community</b> (<i>Decision to be made</i>)</p> <p>a. <b>CID: (Deferred)</b> To agree whether to approve the summary of the decisions needed by the Town Council for the CID project (document and proposal enclosed)</p> <p>b. <b>Tree Nursery:</b> Agree to approve a quotation for 'Coronation Meadow' works at the tree nursery (Quotes enclosed)</p> <p>c. <b>The Square:</b> Activation of The Square (see proposal from Bar Bar)</p> <p>d. <b>Wolverton Backways:</b> To consider the proposal by Cllr Moss to 'Beautify our Backways' (proposal enclosed)</p> <p>e. <b>Twinning Civic Service:</b> To agree for additional councillors to volunteer to serve tea and coffee from the community Foundation Building after the civic service on 2<sup>nd</sup> July (show of hands for volunteers)</p> <p>f. <b>Electra Canal:</b> There is an EMR of £500 to support trips on the Electra, can Cllrs agree from the proposal suggested on how to spend the grant (proposal enclosed)</p> <p>g. <b>MK Food Bank:</b> Guinness World record tin can event. Cllrs to email directly if they wish to attend the event supported by Dame Ann Limb (details enclosed)</p>
<b>10</b>	<p><b>Community</b> (<i>to note</i>)</p> <p>a. <b>Mayor:</b> To note the events attended and forthcoming events. (Update enclosed)</p> <p>b. <b>Community Events and Projects update:</b> To receive and note the latest update from the CEPO on the Twinning event.</p> <p>c. <b>Pop up Cinema:</b> There have been 276 responses received to date to choose films for the different areas, which suggests that there will be a good number in attendance.</p> <p>d. <b>Band in a Van:</b> To note that officers have arranged for Alina Orchestra's 'Band in a Van' to host three sessions across the parish in September free of charge and this is open to all parishioners (document enclosed)</p> <p>e. <b>The Square:</b> The deckchairs have been installed in The Square and are being well utilised</p> <p>f. <b>HLMP:</b> Community Lunch drop in is averaging 16 people per session each week, activities now include: sewing, bingo and keep fit (<i>last Thursday of the month</i>)</p> <p>g. <b>SBMP and HLMP:</b> To note the monthly craft sessions have seen the maximum uptake and appear to be going well</p> <p>h. <b>The Baton of Hope:</b> To note that the mayor's cadet is invited to participate in the suicide prevention awareness and will act as guard of the baton on behalf of the town council on the 4<sup>th</sup> July (details enclosed)</p>
<b>11</b>	<p><b>Services:</b> (Decision)</p> <p><b>CCTV relocation:</b> Consider proposed and approve locations for siting of 2<sup>nd</sup> camera.</p>
<b>12</b>	<p><b>Services:</b> (<i>to note</i>)</p> <p>a. <b>Enforcement Officer:</b> To receive the latest update from February-May on issues within the parish (report enclosed)</p> <p>b. <b>CCTV update:</b> To receive and note the latest update (report enclosed)</p>
<b>13</b>	<b>To agree to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed*</b>
<b>14</b>	<b>Staff Update:</b> to receive a confidential update on staff matters

**\*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

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**Checklist:** This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	