

**Ordinary meeting of the Town Council to be held at Hodge Lea Meeting Place
Hodge Lea, MK12 6JU from 7.30pm on Tuesday 12th September 2023**



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm

Andrea Vincent

Andrea Vincent
Town Clerk

6th September 2023

Housekeeping:

- Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.
- Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.

The meeting will be streamed live – the link will be on our website for those who wish to attend remotely

Public Question time: The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email townclerk@wolvertonandgreenleystowncouncil.gov.uk by 4pm two days before the meeting is due to take place to register any question in person at the meeting

Agenda

1	Apologies for absence: To receive any apologies for absence
2	To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
3	To approve the Minutes of the following meetings: Full Council meeting held on 26 th July 2023
4	Governance (Decision to be made) a. Cyber Essentials: Cyber Security Accreditation is this something that WGTC wish to pursue (See Clerks report) b. SLCC Conference: to note that due to time constraints and staff training it has not been feasible for officers to attend this this year, however as an alternative we would look to book the practitioners conference for early next year
5	Governance (to note): a. CEPO Role: To note the appointment of Chris Madeley and welcome him to the town council officer team. b. Civility and Respect Pledge: To inform council of any training attended by councillors as part of the agreed pledge. c. Committee and Working Groups updates: To receive and note any reports from councillors and officer staff on internal and external meetings attended. (Reports to follow) d. Compliments and Complaints for last quarter: To receive the latest update (document enclosed) e. Timings of Meetings: To note that the finance meetings and personnel meetings are being held at 6:30pm not at 7:30pm as Full Council. f. Scribe Accounting: To note that the office has now gone live with the new accounting, booking and allotments system. (Report enclosed) g. ICO Updates: To receive the updated document (document enclosed)

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	<p><i>h.</i> Neighbourhood Planning: to note that the funding support programme has now reopened. This will be tabled for the strategy meeting on the 26th September as a point of discussion.</p>
6	<p>Finance: (<i>Decision to be made</i>)</p> <p><i>a.</i> Million Hours Funding: To note that MKCC have funding available for approved areas (See Clerks report)</p> <p><i>b.</i> British Gas Lite price reduction: to note that the price for council assets is due to decrease, however, we are still paying inflated prices from previous months.</p> <p><i>c.</i> Broadband for assets: To receive the proposal for and agree (proposal enclosed)</p>
7	<p>Finance: (<i>to note</i>)</p> <p><i>a.</i> July/August '23 Council Expenditure: to note the expenditure over £500 (report to follow)</p> <p><i>b.</i> Quarter 1 Finance: Income and Expenditure/Payments and Receipts (report enclosed)</p> <p><i>c.</i> AGAR: to note the approval of WGTC accounts 22/23 with no matters arising from the External Auditor (documents enclosed)</p> <p><i>d.</i> Online Banking:</p> <p><i>i.</i> To receive an update from Cllr Bamisilie on the progress of the setup of online banking</p> <p><i>ii.</i> To receive an update from Cllr Campbell on the progress of the setup of online banking</p>
8	<p>Town Council Assets:</p> <p><i>a.</i> Town Hall: (<i>Decision</i>)</p> <p><i>i.</i> Town Hall Security: Update following the breach, with recommendations in confidential papers (proposal enclosed)</p> <p><i>ii.</i> Town Hall External works: To note that the external redecoration and repairs of the town hall has commenced and will be complete by mid-September.</p> <p><i>b.</i> Stacey Bushes Meeting Place: (<i>to note</i>)</p> <p><i>i.</i> Water Leak: Has finally been resolved after the third excavation and we have provided the readings for the leak allowance and hope to get a refund of the monies spent so far.</p> <p><i>ii.</i> Electric Meters: There has been an issue with the electric meters at site, we have been in discussion with our Utility Broker to resolve.</p> <p><i>iii.</i> Community Space: To note the research received to adapt the space to create a better space for all the community to be further discussed at the Strategy Meeting (see Clerks report)</p> <p><i>c.</i> The Square: To note that there has been no further confirmation of completion documents.</p> <p><i>d.</i> Greenleys Community Centre: To note the latest update (see Clerk's report)</p> <p><i>e.</i> Field Lane Development: New plans have been provided for the internal layout and the Clerk and Assistant Clerk have met with the developers to work on the final design for internals (see Clerk's report)</p>
9	<p>Community (<i>Decision to be made</i>)</p> <p><i>a.</i> Remembrance Day Poppy Tin Collectors: Four councillors to put their names forward to carry poppy donation tins and collect much needed funds for the Royal British Legion from during this event.</p>
10	<p>Community (<i>to note</i>)</p> <p><i>a.</i> Mayor: To note the forthcoming and past events to attend. (Document enclosed)</p> <p><i>b.</i> ASB Concerns: To receive a report from Cllr Moss and note the update from the Police and Crime commissioner (documents enclosed)</p> <p><i>c.</i> New City Plan: to note the date for the presentation on 2nd October for the new city plan.</p> <p><i>d.</i> Community Events and Projects update: To receive and note the latest update from the Assistant Clerk (report to follow):</p> <p><i>e.</i> Christmas Tree update: To note that the tree has been ordered and will be in place after remembrance</p> <p><i>f.</i> Tree Nursery Coronation Meadow: to receive and note the proposals provided for the design of the meadow (documents enclosed)</p>

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	<p><i>g. Wolverton 20mph Zones:</i> to receive and note the update (document to follow)</p> <p><i>h. CIF 2024/25:</i> Funding was applied for on 23rd August and we await MKCC's update early 2024</p> <p><i>i. Wolverton Park Signage:</i> To note that signage is now in situ at Wolverton Park (designs enclosed)</p> <p><i>j. Wolverton Town Band:</i> Following the proposal from the CEPO for the town band to utilise the bandstand in Western Road Rec, the town band have declined to take up this offer.</p>
11	<p>Services: (<i>Decision to be made</i>)</p> <p>Dog Bin Waste Contract: to approve the current dog waste services contract (see report)</p>
12	<p>Services: (<i>to note</i>)</p> <p><i>a. CCTV update:</i> To receive and note the latest update (report enclosed)</p> <p><i>b. Dog Bin Reports:</i> To receive and note the reports (reports to follow)</p>
13	<p><i>To agree to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed*</i></p>
14	<p>Staffing: To receive the report on council staffing matters (Clerk report enclosed)</p>

***Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

Checklist: This "checklist" appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	