

**Ordinary meeting of the Town Council to be held at the council Chamber the  
Town Hall Wolverton MK12 5LY from 7.30pm on Tuesday 24<sup>th</sup> January 2023**



All councillors are summonsed to attend the Town Council meeting on the above day at the above time for purposes to be carried out below. Councillors are to be in attendance by 7.15pm for public question time and for the meeting to start at 7.30pm

Andrea Vincent

Andrea Vincent  
Town Clerk

18<sup>th</sup> January 2023

**Housekeeping:**

- **Councillors and the public are requested to put their mobile phones on silent and not to have access to them whilst the meeting is in progress.**
- **Members of the public wishing to record this meeting should notify the Chairman of their intention to do so before the meeting commences. No photographs or images to be taken unless prior consent has been given.**

**The meeting will be streamed live – the link will be on our website for those who wish to attend remotely**

**Public Question time:** The public are invited to raise any questions on items. The matter raised may not to be discussed unless on the agenda below. The Clerk must be informed by email [townclerk@wolvertonandgreenleystowncouncil.gov.uk](mailto:townclerk@wolvertonandgreenleystowncouncil.gov.uk) by 4pm two days before the meeting is due to take place to register any question in person at the meeting

## Agenda

<b>1</b>	<b>Apologies for absence:</b> To receive any apologies for absence
<b>2</b>	<b>To receive Councillor declarations of interest on any matter on the agenda:</b> <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>
<b>3</b>	<b>Minutes:</b> To approve the minutes of the Town Council 14 <sup>th</sup> December 2022 (documents enclosed)
<b>4</b>	<b>Governance (Decision to be made)</b> <ol style="list-style-type: none"> <li>1. <b>Mayors Regalia:</b> To approve an upgrade of the current regalia and choose from quotations (See Clerks report and quotes enclosed)</li> <li>2. <b>NALC Study Tour 2023:</b> To approve for a Cllr and the clerk to attend the study tour at Newport Pagnell Town Council at a cost £307.31 per person from the training budget</li> </ol>
<b>5</b>	<b>Governance (to note):</b> <ol style="list-style-type: none"> <li>1. <b>Civility and Respect:</b> A reminder of the following date for councillor's diary 26<sup>th</sup> January 2023 - Linda Larter from the SLCC will be providing a presentation at the town hall for all councillors, officers and youth council. Guests will be invited from other town councils, councillors to note the video (documents enclosed) Time to be confirmed</li> <li>2. <b>Committee and Working Groups updates:</b> To receive and note reports from councillors and officer staff on internal and external meetings attended. (reports to follow)</li> <li>3. <b>Accounting and Hall Booking systems:</b> To note that the officer staff have trialled the new system which supports both bookings and accounting, and allotments and will transfer to the system from April. Notice to be provided to the current provider</li> <li>4. <b>Council Decision Master List:</b> To receive and note the latest council decisions (document enclosed)</li> <li>5. <b>25th Anniversary of the Town Council:</b> To note that the Town Council anniversary will fall during 2026 and the anniversary of Neighbourhood Council will fall this year, these will be formally acknowledged in the next magazine.</li> </ol>
<b>6</b>	<b>Finance:</b> <i>(Decision to be made)</i>

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	<ol style="list-style-type: none"> <li>1. <b>Online Banking:</b> Confirm a date with Cllr Bamisilie to attend the office and set up online banking see minute ref</li> <li>2. <b>Grants:</b> Consider the grant applications for the following:             <ol style="list-style-type: none"> <li>a. <b>The Dog Show</b> (Documents to follow)</li> <li>b. <b>Wolverton Town Cricket Club</b> (Documents enclosed)</li> </ol> </li> <li>3. <b>ERP Funding:</b> To consider the proposal from the CEPO to use the balance of £1872.01 on new gazebos (proposal enclosed)</li> <li>4. <b>ARG funding</b> To consider the proposal from the CEPO to use £12736.07 towards Christmas lighting throughout the parish (proposal enclosed)</li> </ol>
7	<p><b>Finance: (to note)</b>  <b>December Council Expenditure:</b> to note the expenditure over £500 (report enclosed)</p>
8	<p><b>Town Council Assets:</b></p> <ol style="list-style-type: none"> <li>1. <b>Town Hall Wall:</b> To note that since the car crashed into the wall prior to Christmas break, the insurance company are aware</li> <li>2. <b>The Square (decision to be made):</b> The tree in The Square opposite Foundation House has died and requires replacement. Quotes are being sought from tree providers for this, but before the tree can be removed the mistletoe lights that are stored there need to be removed. Quotation from contractor to remove and reinstate the lights is £800, please confirm if we may use EMR for Christmas lights that we have available</li> </ol>
9	<p><b>Community (Decision to be made)</b></p> <ol style="list-style-type: none"> <li>1. <b>Community Ownership Fund:</b> To agree to provide a letter of support for the proposal from Future Wolverton for the Top Club in Wolverton (deferred proposal to follow)</li> <li>2. <b>Kings Coronation 2023:</b> Consider providing grants for 'Big Lunches' across the parish (proposal enclosed)</li> <li>3. <b>MKPA:</b> To agree on play funding sessions within the parish over the forthcoming year (proposal enclosed)</li> </ol>
10	<p><b>Community (to note)</b></p> <ol style="list-style-type: none"> <li>1. <b>Mayor's diary:</b> To note the events attended and upcoming events. (Update enclosed)</li> <li>2. <b>Community Police Forum:</b> To note the date for the forum and encourage attendance on 7<sup>th</sup> February 2023 at 6.30pm</li> <li>3. <b>Community Events and Projects update:</b> To receive the latest update from CEPO on community events and projects (update enclosed)             <ol style="list-style-type: none"> <li>a. <b>Winter Warm Spaces:</b> To receive the latest update (report enclosed)</li> <li>b. <b>Boxing:</b> To note that this will commence from 9<sup>th</sup> February at Community Centre Greenleys</li> <li>c. <b>Twinning:</b> To note that the CEPO is in discussion with our counterparts to arrange future date for them to visit the parish</li> </ol> </li> </ol>
11	<p><b>Services: (to note)</b></p> <ol style="list-style-type: none"> <li>1. <b>Enforcement Officer:</b> To receive the latest quarter update on issues within the parish (report to follow)</li> <li>2. <b>CCTV update:</b> To receive and note the latest update (report enclosed) and to note that the second camera will be redeployed within the parish</li> <li>3. <b>Dog Bin Reports:</b> To note the reports (reports to follow)</li> <li>4. <b>Train Station:</b> To note that an enquiry has been passed to WMT for WGTC to take over the asset.</li> </ol>

\*Please be aware that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

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**Checklist:** This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the council be using when making this decision?	
Crime and Disorder?	
The promotion of equality and elimination of discrimination?	
Risk to the council?	
Health and safety – will a risk assessment be needed?	
Employment legislation?	
Data Protection?	
Is planning permission needed?	