

**Minutes of the meeting of the Town Council, held in Hodge Lea Meeting Place,
Hodge Lea, Hodge Lea Lane MK12 6JS at 7.30pm on Tuesday 22nd February 2022**



Present: Councillors: Moss (Chair), Robertson, Faulkes, Saunders, Hussain, Orimongunje, Riaz and Forbes
Andrea Vincent (Town Clerk) Mandy Shipp (Assistant Clerk) and one member of the public

The Chair welcomed everyone to the meeting and asked that the housekeeping rules were observed. Councillors were reminded to bring their Council laptops to meetings to use to access and view paperwork especially as having and using mobile phones during meetings is not allowed.

TC21/200	Mayor's diary: The Mayor's update was received and noted
TC21/201	<p>Apologies for absence: The following apologies for absence were received: Cllr Bamisilie – Work commitments Cllr Rollason - Work commitments Cllr Webb - Work commitments</p> <p>No apologies received from the following who were absent: Cllr Aiyeola Cllr Khatoun Cllr Khan</p>
TC21/202	<p>To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i></p> <p>None were noted</p>
TC21/203	<p>Minutes: To approve the minutes of the meeting of the Town Council held on Tuesday 25th January 2022. Cllr Hussain requested clarification on the minutes and the budget coming from general reserves. It was RESOLVED to approve the minutes subject to the following amendments being made to minute ref <i>TC21/181</i> and for them to read as follows: “...the budget be reduced by £36,000 with the monies coming from General Reserves from grants, new projects and Christmas lights to give a precept rise of 4.36% equivalent to 0.20p per household per week” It was proposed by Cllr Hussain and seconded by Cllr Moss It was RESOLVED to accept the above change and approve the minutes Cllr Forbes, Faulkes and Orimongunje abstained as were not at the original meeting where the budget was discussed and approved</p>
TC21/204	<p>It was RESOLVED to vary the order of business on the agenda and discuss item 13d as this was of interest to the member of public attending due to concerns with a rise in ASB and use of motorbikes within Greenleys.</p> <p>It was RESOLVED that Councillors would consider and then provide to the clerk locations for future CCTV siting.</p>
TC21/205	<p>Finance: (to note)</p> <p>a. Approved Budget 2022/23: subject to the above agreed change to minute ref TC21/181 25th January 2022 the approved budget was noted.</p>
TC21/206	b. Q3 Budget Monitoring report: the report was noted
TC21/207	c. January expenditure over £500 – the update was noted

<p>TC21/208 TC21/209 TC21/210 TC21/211 TC21/212 TC21/213 TC21/214 TC21/215 TC21/216 TC21/217 TC21/218 TC21/219 TC21/220</p>	<p>6. Governance (to note):</p> <p>a. Compliments and Complaints: The update for October - December 2021 was received and noted</p> <p>b. Decisions Checklist: Councillors noted the implications as set out in the decisions checklist table below when making decisions.</p> <p>c. Standing Orders: Councillors noted that the agreed Standing Orders should be followed</p> <p>d. Asset transfer of The Square: it was noted that there is a Delegated Decision being taken for the asset transfer from MKC to the town council on 15th March 2022. It was further clarified that WGTC were only getting The Square not adopting the highways</p> <p>e. Town Council Forward Plan: The agreed 'Forward Plan' at January's meeting was noted save for the amended dates</p> <p>f. Staff HR and Health and Safety Contract: The clerks report was noted</p> <p>g. Committee and Working Groups updates: To receive and note reports from councillors and officer staff on internal and external meetings attended</p> <p>i. Agora Working Group update: it was noted that planned meeting for February was cancelled and would be rescheduled in March to ensure sufficient resident representation</p> <p>ii. Traffic and Working Group update: The update was received and noted. Cllrs passed on their thanks to the CEPO for his input in the report</p> <p>iii. Community Youth Council: The report was received, and it was noted that council were disappointed with the low uptake and responses so far.</p> <p>iv. Dementia Action Group: the report from Cllr Moss was noted</p> <p>v. MK Canalside forum: the report from Cllr Moss was noted</p> <p>vi. East West Railway: the report from Cllr Moss was noted</p> <p>vii. Future Wolverton: It was noted that there was no update from meeting held 1st February 2022 from Cllr Bamisilie.</p>																									
<p>TC21/221</p>	<p>Governance (Decision to be made):</p> <p>a. Town Council forward Plan: Approve plan of action It was Proposed by Cllr Hussain and seconded by Cllr Moss A vote was taken, there was 1 abstention It was RESOLVED to accept the amended proposed dates as below Cllr Forbes will provide additional comments to the Clerk for the letter to residents</p> <table border="1" data-bbox="277 1329 1490 1829"> <thead> <tr> <th>ACTION</th> <th>DATE</th> <th>WHO</th> <th>WHERE</th> <th>COSTS</th> </tr> </thead> <tbody> <tr> <td>SEND OUT LETTERS</td> <td>February 22</td> <td>Office</td> <td>Across the parish</td> <td>Postage + return labels and printing</td> </tr> <tr> <td>MEET WITH OU</td> <td>March 22 List provided</td> <td>Councillors and Clerk</td> <td>HLMP/Online</td> <td>Already agreed</td> </tr> <tr> <td>POP UPS</td> <td>March to May</td> <td>Councillors +staff support</td> <td>Across the parish</td> <td>Refreshments and printing</td> </tr> <tr> <td>COLLATING OF DATA</td> <td>May June</td> <td>OU</td> <td>OU</td> <td>Already agreed</td> </tr> </tbody> </table>	ACTION	DATE	WHO	WHERE	COSTS	SEND OUT LETTERS	February 22	Office	Across the parish	Postage + return labels and printing	MEET WITH OU	March 22 List provided	Councillors and Clerk	HLMP/Online	Already agreed	POP UPS	March to May	Councillors +staff support	Across the parish	Refreshments and printing	COLLATING OF DATA	May June	OU	OU	Already agreed
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	STRATEGIC PLAN AGREED	July 22	Council	July Full Council Meeting	Review of budget.
TC21/222	<p>b. Planning Application (large): Councillors to provide comments on the following application: 21/03740/FUL former Milton Keynes Rugby Club, Field Lane, Greenleys, Milton Keynes, MK12 6AZ, Bellway Homes Ltd (North Home Counties) <i>Residential development with associated parking and amenity space, drainage works, landscaping, creation of new grass sports pitch and community</i> Councillors noted that there was a formal process for individuals wishing to provide their objections via the MKC planning portal, and unless it was a material planning consideration their concerns were unlikely to be taken on board It was proposed by Cllr Riaz and seconded by Cllr Faulkes The vote was unanimous It was RESOLVED to accept the proposed officer comments and recommend approval of the development but to highlight the following concerns:</p> <ul style="list-style-type: none"> • The access route via Wainers Croft was a concern especially for larger vehicles due to current parking issues • The Design and Access states that the overall height of the dwellings will not exceed 2 storeys, however, plots 83-88 are 3 storey – this needs further clarification and is of concern as it is potentially overlooking Wainers Croft • Clarity on the proposed S106 funds that will be made available as a result of the development • Any development overlooking other properties should have frosted or opaque windows 				
TC21/223	<p>c. Queens Jubilee: To approve localised events across the parish including new updated venues at Greenleys and potential partnership with De Paul, Community Centre or the MKC Family Centre Cllr Saunders queried street parties and their funding, it further clarified that the grant for up to £100 is in place for 5+ householders and requires two parish councillor signatures Proposed by Cllr Hussain and seconded by Cllr Saunders RESOLVED to approve the localised events The vote was unanimous</p>				
TC21/224	<p>d. Parish representatives – Cllrs to agree for a member to be put forward for the following:</p> <ol style="list-style-type: none"> The Bus Service Improvement Plan Comms Team The MK Stakeholder Group Transport) no interest <p>Councillor Robertson volunteered to be put forward for The Bus Service Improvement Plan Team. Cllr Hussain queried the frequency of the meetings, Cllr Robertson asked if he could have further information to support this work.</p>				
TC21/225	<p>Grants (to note) a. No applications received for February 2022 meeting. It was noted that there were no applications and that the grants approved in 2020, although past 6-month expiry date are being processed for payment for the Old Bath House and the Wolverton Cricket Club from the current budget.</p>				
TC21/226	<p>9.Town Hall updates (to note) a. Roof: It was noted that the emergency maintenance repairs to the town hall roof had been undertaken.</p>				

<p>TC21/227 TC21/228 TC21/229</p>	<p>It was also noted that CAD drawings (at a cost of £500) are required for the proposed solar panels before works can commence on the full reroof to ensure accurate quote for works to be undertaken</p> <p>b. Lighting: It was noted Comprehensive quote being sought for LED replacement lights across the town hall and to bring back to the next meeting</p> <p>c. Electric Vehicle Point: It was noted that investigations ongoing and a report to be provided at next Full Council meeting.</p> <p>The clerk will contact MKC with regards to the blue paint being used within the conservation area to show where the electric points are</p> <p>d. Tenants: It was noted that Town Hall Licence Agreements due to be re-issued in April. and that all tenants have been notified in writing of the agreed rent increase. No comments from premises users.</p> <p>Covid measures are still in place despite a relaxation of rules there is a request for all users of the public/shared areas to continue to wear masks and twice weekly testing for staff with LFT</p>
<p>TC21/230</p>	<p>10 Community (to note)</p> <p>a. Community Events and Projects update: To receive an update from CEPO on community events and projects (reports enclosed) noted</p> <p>MKC proposal for On-Street Residential Charging Scheme (ORCS) – to note MKC’s update (update enclosed) noted Cllr Saunders queried this why were the peripherals chosen to make it in phases and concern about bright blue blocks speak to highways re blue spots</p>
<p>TC21/231 TC21/232</p>	<p>11. Community (decision to be made)</p> <p>a. International Women’s Day: Propose that all female staff and councilors put together a short video to support this</p> <p>It was proposed Cllr Moss and seconded by Cllr Saunders RESOLVED to create a collage to be put out on social media in celebration of International Women’s Day</p> <p>The vote was unanimous</p> <p>b. Community litter picks: Consider using the ‘Green Bin Fund’ to purchase further equipment to support community groups</p> <p>It was proposed by Cllr Forbes and seconded by Cllr Moss It was RESOLVED to purchase these items listed on their behalf and loan them out to litter picking groups as they require them The vote was unanimous</p>
<p>TC21/233 TC21/234 TC21/235 TC21/236</p>	<p>12.Services: the following items were to <i>note</i></p> <p>a. Dog Bins: the update on the Caretakers investigating the siting of the new 60 litre bins around the parish as we can no longer use certain lampposts, these may need to additional fixtures and fittings as required was noted</p> <p>b. Christmas Lights: The update and the feedback from the Christmas lights survey and walkabout were noted</p> <p>c. CCTV: The renewed contract was noted</p> <p>d. CCTV: The report on CCTV findings was noted</p>
<p>TC21/237</p>	<p>13. Service (decision to be made)</p> <p>a. Stacey Hill allotments portaloo: Consider the proposal to increase the length of portaloo hire at site</p> <p>The clerk noted that these extra months had not been budgeted for and would therefore show as an overspend</p> <p>It was proposed by Cllr Saunders and seconded by Cllr Faulkes</p>

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TC21/238	<p>It was RESOLVED to accept the proposal to increase the length of portaloo hire at Stacey Hill allotments The vote was unanimous.</p>
	<p>b. Stacey Hill allotments: Consider the costings of rubbish disposal at site It was proposed by Cllr Moss and seconded by Cllr Robertson It was RESOLVED to approve the rubbish disposal and to emphasise that this would be a one-off payment and not a regular occurrence <i>Cllr Riaz left the room at 20.29 and returned at 20.32</i></p>
TC21/239	<p><i>Cllr Riaz did not vote on this item</i></p>
	<p>c. Old Wolverton: Consider removing the toilet facility on health and safety grounds for caretaking staff It was Proposed by Cllr Moss and seconded by Cllr Riaz It was RESOLVED that on health and safety grounds that the use of this facility is taken away with immediate effect and the caretakers were to stop carrying out this service.</p>
TC21/240	<p>The vote was unanimous d. Mobile CCTV: This item was discussed as above TC21/204</p>
	<p>14.Consultations:</p>
TC21/241	<p>a. Cycling and Walking Infrastructure: Agree to provide comments before 14th March 2022 It was proposed by Cllr Moss and seconded by Cllr Faulkes</p>
	<p>It was RESOLVED to provide suggestions to the clerk so that comments could be collated</p>
TC21/242	<p>b. Postal Regulations Reforms (BALC): Agree to provide comments It was proposed by Cllr Moss and seconded by Cllr Saunders</p>
	<p>It was RESOLVED to provide suggestions to the clerk so that comments could be collated, Comments to be provided by 1st March</p>
	<p>Unanimous vote</p>

There being no further business to discuss the Chair closed the meeting at 20.38

The next meeting scheduled meeting is due to be held 22nd March 2022 at Hodge Lea Meeting Place.

Signed as a true and accurate record.

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CHAIRMAN