

**Minutes of the meeting of the Personnel Committee, held at the Town Hall, Creed Street Wolverton, MK12 5LY at 7.30pm on Tuesday 18<sup>th</sup> April 2023**



**Present:** Councillors: Campbell, Robertson and Saunders.  
Andrea Vincent (Town Clerk),

*The Clerk welcomed everyone to the meeting and asked that the housekeeping rules were observed.*

PC22/011	<b>1.Apologies for absence:</b> None
PC22/012	<b>2.Absent</b> None
PC22/013	<b>3. To receive Councillor declarations of interest on any matter on the agenda:</b> <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i>  None declared
PC22/014	<b>4.To elect a chairperson for the committee</b> Cllr Saunders <b>proposed</b> , and Cllr Robertson <b>seconded</b> the proposal. Cllr Campbell, she agreed to take the role
PC22/005	<b>5. To Receive The minutes of the Personnel Committee Meeting held on 11<sup>th</sup>October 2022.</b> Cllr Saunders <b>proposed</b> the minutes be accepted Cllr Robertson <b>seconded</b> Cllr Campbell did not vote as not present at the October meeting
PC22/006	<b>To agree to engage one of the proposed HR + HS Companies to provide advice and services to the council.</b> It was unanimously agreed that one company be taken out of the options and the clerk be asked to make further enquiries of the other two companies and bring findings to the next meeting
PC22/007	<b>To agree Discretions Policy in relation to Pension Provision</b> <b>Proposed</b> by Cllr Campbell and <b>seconded</b> by Cllr Saunders and agreed unanimously
PC22/008	<b>To agree that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media are to be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</b>  <b>Proposed</b> by Cllr Saunders and <b>seconded</b> by Cllr Robertson and unanimously agreed.
PC22/009	<b>To discuss long term staff planning</b> It was <b>noted</b> that there are likely to be retirements in the next few years and increased workload.

There being no further business to discuss the Chair closed the meeting at 20:30

The next scheduled meeting is due to be held 10 October 2023 at the Town Hall Wolverton.

Signed as a true and accurate record.

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Chair

27/6/23