

**Minutes of the meeting of the Full Town Council, held at the Town Hall, Creed Street
Wolverton, MK12 5LY at 7.30pm on Tuesday 28th February 2023**



Present: Councillors: Bamisilie, Campbell, , Robertson, Forbes, Saunders, Lewis (Interim Chair)
Andrea Vincent (Town Clerk) Mandy Shipp (Assistant Clerk) and Two members of public

The Clerk provided a brief introduction and welcomed everyone to the meeting and then handed over to the chair to commence the meeting requesting that the housekeeping rules were observed.

TC22/293	<p>In the absence of the chair and vice chair <i>per the LGA 1972 sch 12 p11 and 26</i> If both the Chair and the Vice-Chair are absent from a meeting, a Councillor as chosen by the Councillors present at the meeting shall preside at the meeting. It was proposed by Cllr Saunders and seconded by Cllr Robertson A vote was taken, and it was unanimously RESOLVED to vote for Cllr Lewis to preside as chair at this meeting</p>
TC22/294	<p>1.Apologies for absence: received from: Cllr Moss – MKCC event Cllr Hussain – MKCC event Cllr Riaz - Health Cllr Loseby-Taylor - health No apologies received from the following who were absent: Cllr T Rollason Cllr J Rollason Cllr Orimogunje</p>
TC22/295	<p>2.To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i> None noted.</p>
TC22/296	<p>3.Minutes: It was proposed by Cllr Bamisilie and seconded by Cllr Robertson A vote was taken. unanimous. Vote carried It was RESOLVED to agree the minutes of the meeting of the Town Council held on Tuesday 24th January 2023 as a true and correct record, save for some small amendment to minute ref TC22/276 on ERP funding with the proposer and seconder to be amended.</p>
TC22/297	<p>4. Governance (Decision to be made): 1. Request for Co-option Consider co-opting the following candidates for the vacant wards. As per the Standing Orders each of the candidates were invited to provide a three-minute presentation after which there was to be no discussion. The clerk provided voting papers for each candidate for councillors to write whether to support oppose or abstain The votes were taken for both as follows: Mr J L Lean - Greenleys Ward 3 abstentions and 3 oppose Ms B Khumbula – Greenleys or Stacey Bushes Ward, 6 for it was unanimously RESOLVED to co-opt Ms B Khumbula to Greenleys Ward and not to co-opt Mr Lean</p>
TC22/298	<p>2. Civility and Respect: The following statements were read out for agreement: <i>This council will undertake recommended training for clerks, councillors and chair persons</i></p>
TC22/299	<p>It was proposed by Cllr Saunders and seconded Cllr Robertson It was RESOLVED to accept the above statement A vote was taken. unanimous. Vote carried <i>This council will ensure good employment practices</i></p>
TC22/300	<p>It was proposed by Cllr Forbes and seconded Cllr Bamisilie It was RESOLVED to accept the above statement</p>

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TC22/301	<p>A vote was taken. unanimous. Vote carried <i>This council will ensure good governance.</i> It was proposed by Cllr Campbell and seconded Cllr Saunders It was RESOLVED to accept the above statement</p> <p>A vote was taken. unanimous. Vote carried <i>This council will continue to lobby for change in legislation (including sanctions)</i> It was proposed by Cllr Bamisilie and seconded Cllr Campbell It was RESOLVED to accept the above statement</p>
TC22/302	<p>A vote was taken. unanimous. Vote carried <i>This council will have a Dignity at work policy.</i> It was proposed by Cllr Forbes and seconded Cllr Bamisilie It was RESOLVED to accept the above statement</p>
TC22/303	<p>A vote was taken. unanimous. Vote carried <i>This council undertakes to seek professional help at the early stages of a problem.</i> It was proposed by Cllr Saunders and seconded Cllr Robertson It was RESOLVED to accept the above statement</p>
TC22/304	<p>A vote was taken. unanimous. Vote carried <i>This council will learn from best practice</i> It was proposed by Cllr Robertson and seconded Cllr Campbell It was RESOLVED to accept the above statement</p>
TC22/305	<p>A vote was taken. unanimous. Vote carried <i>This council will work towards becoming a role model/champion council</i> It was proposed by Cllr Bamisilie and seconded Cllr Campbell It was RESOLVED to accept the above statement</p>
TC22/306	<p>A vote was taken. unanimous. Vote carried <i>All Councillors and staff will call out bullying and harassment when it happens</i> It was proposed by Cllr Campbell and seconded Cllr Forbes It was RESOLVED to accept the above statement</p>
TC22/307	<p>A vote was taken. unanimous. Vote carried <i>This council signs up to the Civility and Respect pledge (per minute ref 23.08.22)</i> It was proposed by Cllr Saunders and seconded Cllr Robertson It was RESOLVED to accept the pledges and sign up to the civility and respect policy per minute ref TC22/129. Taken in 23rd August 2022</p>
TC22/308	<p>5. Governance (to note): 1. Committee and Working Groups updates: The reports from councillors and officer staff on internal and external meetings attended were received and noted.</p>
TC22/309	<p>2. Accounting, Hall Booking and Allotments systems: It was noted that notice has been given to the current supplier and the new contract will commence from early March</p>
TC22/310	<p>3. Council Decision Master List: The latest council decisions master list was received and noted</p>
TC22/311	<p>4. Online Banking: It was noted that Cllr Bamisilie had attended the office to set up online banking and was unable to register due to a bank error. Cllr Bamisilie will contact the bank to set up directly, it was noted that Cllr Bamisilie was still having issue with this</p>
TC22/312	<p>5. Personnel Committee: It was noted that the recent Personnel Committee meeting due to be held on 21st February 2023 was not convened and that there has also been a last-minute change in the documentation from the current HR company, requiring further input from council</p>
TC22/313	<p>6. Finance: (Decision to be made) 1. Scale of charges: To approve charges for SBMP It was proposed by Cllr Robertson and seconded Cllr Saunders It was RESOLVED to accept the proposed scale of charges A vote was taken. unanimous. Vote carried.</p>

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<p>TC22/314</p> <p>TC22/315</p>	<p>2. Grants: Consider the grant applications for:</p> <p>a. Future Wolverton for a summer event at the Secret Garden It was proposed by Cllr Saunders and seconded Cllr Campbell It was RESOLVED to support this event in principle until the remainder of the documents were received A vote was taken. 1 abstention. Vote carried.</p> <p>b. MK Christian Foundation – Rubbish removal following fly tipping at the Urb Farm It was proposed by Cllr Lewis and seconded Cllr Saunders It was RESOLVED to approve the grant A vote was taken. unanimous. Vote carried.</p>
<p>TC22/316</p> <p>TC22/317</p> <p>TC22/318</p> <p>TC22/319</p> <p>TC22/320</p>	<p>7. Finance: (to note)</p> <p>1. January Council Expenditure: The report on expenditure over £500 was received and noted</p> <p>2. January Income and Expenditure report: The income and expenditure report was noted a query was raised on in bloom</p> <p>3. SBMP: To note the new contract in place for alarm and fire panel monitoring</p> <p>4. ERP Funding: To note that the proposal from the CEPO to use the balance of £1872.01 on new gazebos is pending approval from MKCC</p> <p>5. ARG funding the proposal from the CEPO to use £12736.07 towards Christmas lighting throughout the parish is pending quotation from supplier was noted</p> <p><i>Cllr Khumbula left due to work commitments at 20.12</i></p>
<p>TC22/321</p> <p>TC22/322</p>	<p>8. Town Council Assets:</p> <p>1. Town Hall: It was RESOLVED to defer this item to approve a contractor for the repairs and maintenance of the town hall exterior until the next meeting as the quotations had still not been received</p> <p>2. Town Hall Wall: It was RESOLVED to defer this item to approve a contractor for repairs and maintenance until the next meeting as the quotations were to follow</p>
<p>TC22/323</p> <p>TC22/324</p> <p>TC22/325</p> <p>TC22/326</p>	<p>9. Town Council Assets: (to note)</p> <p>1. SBMP: The following update on the asset transfer was received and noted <i>The transfer took place of Stacey Bushes Meeting Place to the Council from MKCC on 1st February 23. Since then, the team have been very busy introducing us to the existing renters, changing utilities, arranging insurance and locks. There has been full Ace Security and fire survey of the building as well as a plumbing check, this plumbing check has found that there is a substantial amount of work to be undertaken. The caretakers took advantage of half term to paint the main hall. They will do further works in the easter break.</i></p> <p>2. The Square: To note that the tree in The Square opposite Foundation House will be removed late February. Quotes are being sought for a replacement tree</p> <p>3. Greenleys Community Centre: The following update on Greenleys Community Centre was received and noted <i>We have been asked to take on a short rental of Greenleys Community Centre with a break clause so we can move the activities to our new site on Field Lane. In the meantime, the Council will receive income and not have responsibility for serious repairs. I have yet to iron out the insurance position.</i></p> <p>4. Greenleys Community Garden: It was noted that WGTC is regularising its relationship with this piece of land and the following update was received <i>Some years ago, the town council did work on the community garden. This needs revisiting, with repairs and improvements. Before this can be done, we need either permission or a lease. MKCC are preparing a lease as this will enable funding to be more forth coming</i></p>
<p>TC22/327</p>	<p>10. Community (Decision to be made)</p> <p>1. Community Engagement Event: Councillors are required to attend the proposed SBMP Open day event on 24th March 2023, Cllrs have updated the sheet for attendance</p>

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TC22/328	<p>2. Twinning: The allocated budget of £2523.13 for our 2022 Twinning trip includes original council budget of £1502.13 (inc. EMR) and the additional amount requested of £1011.00 (TC 22/173 to be used in case of unforeseen circumstances) We have a balance of £1641.08 of unused funds It was proposed by Cllr Bamisilie and seconded by Cllr Robertson It was RESOLVED to accept the proposal from the CEPO to transfer the balance of the unused funds over to the Twinning visit in 2023. This would support WGTC should the Belgians come over in large numbers. If unused the CEPO will return funds to the EMRs</p>
TC22/329	<p>3. Signage Improvement for walkers and cyclists: a. To approve in principle to allocate up to £1500 without further reference to Full Council and to confirm <i>whether to allocate the funding in accordance with its powers under sections 137 and 139 of the Local Government Act 1972 LGA, should incur the following expenditure which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure set out below or LGA1972 S.144 to encourage tourism into the area.</i> It was proposed by Cllr Lewis and seconded by Cllr Bamisilie It was RESOLVED to ask the office to check available budget lines to pay for the signage up to £1500 out of 2022/23 budget <i>20:30 Cllr Bamisilie left the meeting</i></p>
TC22/330	<p>11. Community (to note)</p>
TC22/331	<p>1. Mayor's diary: The latest events attended and upcoming events for the Mayor were noted.</p>
TC22/332	<p>2. Community Events and Projects update: The latest update from CEPO on community events and projects was received and noted 3. Community Police Forum: An update from the clerk was received and noted</p>
TC22/333	<p>12. Services: (to note)</p>
TC22/334	<p>1. Enforcement Officer: The latest quarter update on issues within the parish was received and noted – It was wished to be noted that the report received was excellent</p>
TC22/335	<p>2. CCTV update: The latest update on the CCTV was received and it was noted that the second camera has been redeployed within the parish</p>
TC22/336	<p>3. Public Toilet: The latest update including the contactless quote and consumables was received and noted Cllr Saunders noted that the Heads of Term are still work in progress</p>
TC22/337	<p>13. Exclude the press and public due to the confidential nature of the business to be discussed</p>
TC22/337	<p>14. Future Staffing: The Clerk provided a confidential update to councillors on future staffing matters</p>

There being no further business to discuss the Chair closed the meeting at 20:53
The next scheduled meeting is due to be held 28th March 2023 at the Town Hall Wolverton.

Signed as a true and accurate record.

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Chair

Adva Moss 21/3/2023