

**Minutes of the meeting of the Full Town Council, held at the Town Hall, Creed Street
Wolverton, MK12 5LY at 7.30pm on Tuesday 30th May 2023**



Present: Councillors: Bennett Forbes, Hussain, Kanwar, Khumbula, Lewis (Chair), Moss, Orimogunje, Robertson, Saunders,
Andrea Vincent (Town Clerk) and Mandy Shipp (Assistant Clerk) members of the public

The Chair provided a brief introduction and welcomed everyone to the meeting requesting that the housekeeping rules were observed.

TC23/046	<p>1. Apologies for absence: received from: Cllr Bamisilie – Family matters Cllr Campbell – Family Matters Cllr Riaz – Family matters No apologies received from the following who were absent: Cllr T Rollason</p>
	<p><i>Cllr Orimogunje arrived 19:31 Cllr Khumbula arrived 19:32</i></p>
TC23/047	<p>2. To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i> None noted.</p>
TC23/048	<p>4. Governance (Decision to be made) a. Mayors Cadet: Formally approve the new Mayor's Cadet for 2023/24 It was proposed by Cllr Lewis and seconded by Cllr Moss A vote was taken. Unanimous Vote carried It was RESOLVED to approve (AC) Leah Winter as the new Mayor's Cadet for 2023/24</p>
TC23/049	<p>5. Governance (to note): a. Civility and Respect Pledge: To inform council of training attended by councillors as part of the agreed pledge It was noted that Cllr Kanwar and Cllr Khumbula had attended the training and there were no further updates on other Cllr attendance at this training. Cllr Bennett requested to attend the training it was RESOLVED to forward the relevant link to him</p>
TC23/050	<p>6. Finance: (Decision to be made) a. To confirm the following 1. <i>"We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements"</i> It was proposed by Cllr Saunders and seconded by Cllr Moss A vote was taken. 1 abstention. Vote carried It was RESOLVED to confirm the above statement</p>
TC23/051	<p>2. <i>"We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness"</i> It was proposed by Cllr Saunders and seconded by Cllr Hussain A vote was taken. 1 abstention. Vote carried It was RESOLVED to confirm the above statement</p>
TC23/052	<p>3. <i>"We took all reasonable steps to assure ourselves that there are no matter of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances"</i> It was proposed by Cllr Hussain and seconded by Cllr Moss A vote was taken. 1 abstention. Vote carried It was RESOLVED to confirm the above statement</p>
TC23/053	<p>4. <i>"We provided proper opportunity during the year for the exercise of elector's rights in accordance with the requirements of the Account and Audit Regulations"</i></p>

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TC23/054	<p>It was proposed by Cllr Hussain and seconded by Cllr Saunders A vote was taken. 1 abstention. Vote carried It was RESOLVED to confirm the above 5. "We Carried out an assessment of risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required". It was proposed by Cllr Moss and seconded by Cllr Hussain A vote was taken. 1 abstention. Vote carried It was RESOLVED to confirm the above statement</p>
TC23/055	<p>6. "We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems". It was proposed by Cllr Hussain and seconded by Cllr Moss A vote was taken. Vote carried It was RESOLVED to confirm the above statement</p>
TC23/056	<p>7. "We took appropriate action on all matters raised in reports from internal and external audit". It was proposed by Cllr Moss and seconded by Cllr Hussain A vote was taken. 1 abstention. Unanimous Vote carried It was RESOLVED to confirm the above statement</p>
TC23/057	<p>8. "We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements" It was proposed by Cllr Moss and seconded by Cllr Saunders A vote was taken. Unanimous Vote carried It was RESOLVED to confirm the above statement</p>
TC23/058	<p>9. "Trust Funds - Not applicable to WGTC" It was RESOLVED to note that Trust Funds were not applicable to WGTC And RESOLVED to confirm that the period of exercising of rights for public to view from 15th June 2023 ending July 14th 2023 for accounts</p>
TC23/059	<p>b. To approve the Accounting Statements Section 2 It was proposed by Cllr Moss and seconded by Cllr Hussain It was RESOLVED to approve section 2 of the accounting statement</p>
TC23/060	<p>c. To review the grant application from the Community Orchard. It was proposed by Cllr Saunders and seconded by Cllr Moss A vote was taken. Unanimous Vote carried It was RESOLVED to approve the grant requested for £500 to support and prevent ASB behaviour at the Community Orchard</p>
TC23/061	<p>7. Finance: (to note) a. April Council Expenditure: It was RESOLVED to note the report for expenditure over £500</p>
TC23/062	<p>b. Audit Report: It was RESOLVED to note the Internal Auditor's report.</p>
TC23/063	<p>c. Online Banking: <i>I.</i> To receive an update from Cllr Bamisilie on the progress of the setup of online banking It was RESOLVED to defer item this as Cllr Bamisilie was not in attendance</p>
TC23/064	<p><i>II.</i> To receive an update from Cllr Campbell on the progress of the setup of online banking not in attendance deferred It was RESOLVED to defer this item as Cllr Campbell was not in attendance</p>

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<p>TC23/065</p>	<p>8. Town Council Assets: (Decision to be made) a. To agree and to delegate external redecoration of the town hall to the officers It was proposed by Cllr Moss and seconded by Cllr Hussain A vote was taken. unanimous. Vote carried As there were no quotations filed. It was RESOLVED to defer this to next meeting for quotations to be received in advance of the next meeting</p>
<p>TC23/066</p>	<p>b. Town Hall: To agree the attached member proposal to allow the Waterway Trust to meet free of charge in the Town Hall Meeting room. It was proposed by Cllr Moss and seconded by Cllr Robertson A vote was taken. Unanimous. Vote carried It was RESOLVED to allow future meetings of the Waterways Trust to be held in the chamber free of charge.</p>
<p>TC23/067</p>	<p>c. Stacey Bushes Meeting Place: Agree to councillors to be nominated as emergency contacts and note the latest update It was RESOLVED that Cllrs Moss, Hussain and Bennett could be used as emergency out of hours contacts for Stacey Bushes Meeting Place</p>
<p>TC23/068</p>	<p>9. Community (Decision to be made) a. Short Story Competition: To approve the proposal for short story primary school aged children It was proposed by Cllr Hussain and seconded by Cllr Bennett A vote was taken. unanimous. Vote carried It was RESOLVED to approve the following short story proposal <i>"WGTC will ask for children to submit a short story or a poem that fits with the theme specified. WGTC will advertise the theme in the magazine and publish the winning story or poem in the next edition of the magazine along with the theme for the next month's competition. The Mayor will choose the two winning entries for each theme and those children will win a prize. The winning entries will go as half page each, full page total, in the magazine with a photo of the child (if they/their parents wish to submit a photo of themselves) so the word count will be no more than 350 words. WGTC would start advertising this in the next magazine, August/September edition"</i></p>
<p>TC23/069</p>	<p>b. Canalside Forum: To approve testimonial for new waterway organisation. It was noted that due to time constraints the clerk had responded with the following testimonial <i>"As a local council with a significant stretch of the GU Canal we recognise its amazing history and celebrate its potential for improving the wellbeing of local people. We have been involved in the MK Canalside Forum since its inception for MK's 50th Birthday celebration year and have supported the community boat Electra since the start. W&G Town Council works closely with Forum members to press for local Canalside improvements in our area but are aware of the limitation of lack of resource. We therefore fully support the proposed injection of resource and focus into a new MK Waterways Partnership better able to build local partnerships and attract project funding and look forward to working closely with the new organisation once established"</i> Cllrs provided their thanks to the Town Clerk for the reply</p>

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TC23/070	<p>10. Community (to note) a. CID: It was RESOLVED to defer this item to the next meeting to allow Cllrs to make informed decisions following a report received from Marie Osborne which required decision for the scheme.</p>
TC23/071	<p>b. Mayor's: The update from the outgoing Mayors year 2022/23 was received and noted. It was noted that the outgoing Mayor attended 56 mayoral engagements for the previous year</p>
TC23/072	<p>c. Mayor: It was RESOLVED to note the forthcoming events due to be attended and forward this document to all councillors</p>
TC23/073	<p>d. The Square: The request from Bar Bar to hold an event in The Square August 19th was duly noted</p>
TC23/074	<p>e. Tree Nursery: It was RESOLVED to bring forward the quotation for the establishment of a 'Coronation Meadow' at the tree nursery to the next full council meeting</p>
TC23/075	<p>f. Community Events and Projects update: The latest update from the CEPO on Twinning event was received and noted</p> <p><i>"Our Belgian guests are due to arrive on Saturday 1st July and are due to return to Belgium on Sunday 2nd July. They are still confirm the size of their delegation, however we have been advised to expect 50 to 55 guests.</i></p> <p><i>Our welcoming ceremony is due to begin at 13:00hrs at the Milton Keynes Council Chamber where we will also have the opportunity to sign the Armed Forces Covenant. As is tradition gifts will be exchanged – all our gifts are home-made Wolverton products.</i></p> <p><i>We have a fun packed weekend planned for them such as a trip to Bletchley Park, and a hog roast at the MK Museum. Both the Wolverton Town Band and the Belgian brass band will also perform a mini concert at the museum where we will invite residents to attend.</i></p> <p><i>On Sunday there will be a short civic service follow by a solo performance in The Square from our Belgian friends where they will have the opportunity to perform for around 20 minutes. We are in the process of trying to arrange a trip around The Works (we are awaiting confirmation) and then a trip to our very own micro-brewery Bucks Star Brewery for a tour and beer tasting. We will end the day there with lunch before our Belgian friends need to depart.</i></p> <p><i>Even though we only have our guests for just over 24 hours I am sure it will be a memorable visit for them".</i></p> <p>Cllrs conveyed their thanks to the CEPO</p>
TC23/076	<p>11. Services: (Decision to be made) Public Toilet: To agree on paying for logo and display door and to note the costings for replacement items as set out It was proposed by Cllr Moss and seconded by Cllr Robertson A vote was taken. There were 3 abstentions from Cllr Forbes, Cllr Saunders and Cllr Hussain requested to be named. Vote carried It was RESOLVED to approve payment of £1520 for the logo and display costing for the public toilet from WGTC</p>
TC23/077	<p>12. Services: (to note) a. Enforcement Officer: It was RESOLVED to note that there had been no report submitted and to follow this up with the Enforcement Officer for the next meeting.</p>
TC23/078	<p>b. CCTV update: It was RESOLVED to note the latest update and that evidence was being retrieved from them to support ongoing investigations</p>
TC23/079	<p>c. CAB update: It was RESOLVED to note the update and ask if CAB were able to provide statistics for the rest of MK if possible. Cllrs noted that they were pleased with the support for local parishioners</p>

There being no further business to discuss the Chair closed the meeting at 20:04
The next scheduled meeting is due to be held 27th June 2023 at the Town Hall Wolverton.

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Signed as a true and accurate record.

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Chair