

**Minutes of the meeting of the Full Town Council, held at the Town Hall, Creed Street
Wolverton, MK12 5LY at 7.30pm on Tuesday 27th June 2023**



Present: Councillors: Bamisilie, Bennett, Campbell, Kanwar, Lewis (Chair), Moss, Orimogunje, Robertson, Saunders.
Mandy Shipp (Assistant Clerk) 2 members of the public (one of which was co-opted)

The Chair provided a brief introduction and welcomed everyone to the meeting requesting that the housekeeping rules were observed.

TC23/080	<p>1. Apologies for absence: received from: Cllr Riaz – Family matters (EID) Cllr Khumbula – Work commitments Cllr Forbes - Work commitments</p>
TC23/081	<p>2. To receive Councillor declarations of interest on any matter on the agenda: <i>Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting</i> None noted.</p>
<p>TC23/082</p> <p>TC23/083</p> <p>TC23/084</p>	<p>3. To approve the Minutes of the following meetings:</p> <p>a. Personnel Committee held on 18th April 2023 deferred from Annual Town Council meeting. It was proposed by Cllr Campbell and seconded by Cllr Saunders A vote was taken. 3 abstentions. Vote carried. It was RESOLVED to agree the minutes of the meeting of the Personnel Committee Meeting held on Tuesday 18th April 2023</p> <p>b. The Annual meeting of the Town Council held on Tuesday 23rd May 2023 It was proposed by Cllr Saunders and seconded by Cllr Bennett A vote was taken. 1 abstention. Vote carried. It was RESOLVED to agree the minutes of the meeting of the Annual Town Council meeting held on Tuesday 23rd May 2023 save for a small amendment to TC23/044 where all future council meetings should be amended from a 7.30 start 7pm start, where this item was deferred. The hard copy was amended and initialled to reflect this change.</p> <p>c. Full Council meeting held on 30th May 2023 It was proposed by Cllr Moss and seconded by Cllr Robertson A vote was taken. 2 abstentions. Vote carried. It was RESOLVED to agree the minutes of the meeting of the Town Council held on Tuesday 30th May</p>
TC23/085	<p>4. Governance (Decision to be made)</p> <p>a. Co-option Consider co-opting the following candidate Mr Qureshi for the vacant position in Wolverton West Ward A vote was taken. 1 abstention, 8 to appoint. Vote carried It was RESOLVED to co-opt Mr Qureshi as councillor to Wolverton West Ward. His declaration of office was duly signed and Cllr Qureshi stepped to the table.</p> <p>19.39 Cllr Hussain arrived during this time</p>
<p>TC23/086</p> <p>TC23/087</p>	<p>4. Governance (Decision to be made)</p> <p>b. Committee Members: To elect additional members to the planning committee and Finance Committee due to insufficient take up at the Annual Town Council Meeting It was RESOLVED that Cllr Bennett, Qureshi and Orimogunje would join the Planning Committee It was RESOLVED that Cllr Campbell would join the Finance Committee</p> <p>c. Working Groups: to elect additional members for Working Groups due to insufficient take up at the Annual Town Council Meeting It was RESOLVED that Cllr Campbell and Bamisilie would join the Twinning Working Group</p>

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TC23/088	<p>Prior to the meeting it Cllr Hussain confirmed he would be a stand in for the Agora Redevelopment It was RESOLVED that Cllr Qureshi would join the traffic and parking Working Group There were no further takers for allotments or Gables redevelopment.</p> <p>d. Planning Items: As per the councils adopted ToR “Any large or contentious applications to be dealt with by the Full Council” Council to submit comments on the following applications:</p> <p>I. WNS/2022/1741/EIA Further Pits Old Cosgrove Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, round re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking.</p> <p>It was proposed by Cllr Moss and seconded by Cllr Bamisilie A vote was taken. 1 abstention. Vote carried. It was RESOLVED to provide the additional comments to object to this application from the officer on top of the comments already submitted.</p>
TC23/089	<p>II. 21/03740/FUL Amended proposal Former Milton Keynes Rugby Club Field Lane Greenleys Milton Keynes MK12 6AZ (Field Lane) Residential development (up to 110 units) with associated parking and amenity space, drainage works, landscaping, creation of new grass sports pitch and community pavilion.</p> <p>It was RESOLVED to make no further comments on this application.</p>
TC23/090	<p>e. Community Governance Review To send an expression of Interest (EOI) for any ward changes or issues that should be included in the review to MKCC. It was proposed by Cllr Bamisilie and seconded by Cllr Bennett A vote was taken. unanimous. Vote carried. It was RESOLVED for council to provide an expression of interest for possible ward changes to MKCC. Council feel it would be useful to know what the population criteria is per electorate and if we were to split it down per councillor, would they need to be elected and have the requirement of two proposers per the election rules. Council would need to understand the logistics of this and how it would be formalised by MKCC. It was RESOLVED for the Assistant clerk to seek the answers.</p>
TC23/091	<p>f. Council Meeting start times: To agree to change the start time of all council meetings from 7.30pm to 7pm (with a caveat that should there be public questions, to hold 15 minutes public sessions prior to the convening of the meeting) previously deferred. After a discussion it was proposed by Cllr Hussain and seconded by Cllr Bennett A vote was taken 4 abstentions and 7 for. Vote carried. It was RESOLVED to keep the meetings times to 7.30pm.</p>
TC23/092	<p>Calendar of Meetings: I. To agree and approve dates as highlighted.</p>
TC23/093	<p>It was RESOLVED to accept the proposed changes. II. To agree to change the Full Council meeting date in July. It was proposed by Cllr Robertson and seconded by Cllr Moss A vote was taken. unanimous. Vote carried.</p>
TC23/094	<p>It was RESOLVED to change the meeting from Tuesday to Wednesday 26th July. III. To agree to remove meeting for August for summer recess. After a discussion it was proposed by Cllr Moss and seconded by Cllr Bamisilie A vote was taken. unanimous. Vote carried. It was RESOLVED to have remove the August meeting for a short summer recess and bring forward the Full Council meeting for September and changing the meeting to September 12th 2023</p>

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TC23/095	<p>IV. To adopt new proposed times and make any amendments per item f. It was proposed by Cllr Hussain and seconded by Cllr Moss A vote was taken. unanimous. Vote carried.</p>
TC23/096	<p>It was RESOLVED to choose to hold the FC meeting on April 23rd instead of the April 29th 2024 g. Cllr Strategy Meeting: To agree a date for Cllrs to meet for a strategy meeting and to review the council forward plan during September. It was proposed by Cllr Lewis and seconded by Cllr Hussain A vote was taken. unanimous. Vote carried.</p>
TC23/097	<p>It was RESOLVED to hold the strategy meeting on September 26th 2023. h. Community Ownership Fund (COF): Agree if council wish to pursue the COF Government funding to protect any local assets that need intervention and if so to submit an Expression of Interest (EOI) (documents enclosed) It was proposed by Cllr Bamisilie and seconded by Cllr Campbell A vote was taken. 9 for 1 abstention unanimous. Vote carried. It was RESOLVED to present an expression of interest</p>
TC23/098	<p>5. Governance (to note): a. Civility and Respect Pledge: To inform council of training attended by councillors as part of the agreed pledge It was noted that no Cllrs had any further updates on any training attended</p>
TC23/099	<p>b. Council Decision Master List: the latest bi-monthly council decisions was received and noted</p>
TC23/100	<p>c. CYC at BMKALC: It was noted that the CEPO has been invited along with the town clerk to provide an update all our youth programmes and the successes of the CYC on 17th October.</p>
TC23/101	<p>d. Scribefest 2023: It was noted that the town clerk has been invited to be a guest speaker at the free online event to be held on 21st September.</p>
TC23/102	<p>e. Committee and Working Groups updates: The report on Canalside forum was received and noted.</p>
TC23/103	<p>6. Finance: (Decision to be made) a. Grants: To consider the grant applications from YMCA for £1250 to provide additional provision for its service users, bids also being sought from other Town Councils (grant form enclosed) It was proposed by Cllr Saunders and seconded by Cllr Hussain A vote was taken. unanimous. Vote carried. It was RESOLVED to provide a grant of £1000, the maximum under WGTC policy.</p>
TC23/104	<p>b. Asset Income and Expenditure: To consider the proposal from Cllr Saunders It was proposed by Cllr Lewis and seconded by Cllr Moss A vote was taken. unanimous. Vote carried. It was RESOLVED that council would receive the Finance Officer's Reports on Stacey Bushes Meeting Place and the Hodge Lea Meeting Place for income and expenditure at the next available meeting</p>
TC23/105	<p>7. Finance: (to note) a. May Council Expenditure: The Councils expenditure over £500 was received and noted</p>
TC23/106	<p>b. Finance Accounts: Cllrs noted that the accounts are currently moving over to Scribe from RBS alongside bookings and allotments and noted that this is a large piece of work for the officers.</p>
TC23/107	<p>c. Internal Audit: It was noted that the approved audit company minute ref TC23/038 have now increased their interim and final audit charges by 43%</p>
TC23/108	<p>d. Future Wolverton: Council noted the Green Roof bin storage project being undertaken and the funds that are being sought. Council noted that the project costs of £25,000 for 5 bins were large and not something council would consider.</p>
TC23/109	<p>e. Online Banking:</p>

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<p>TC23/110</p> <p>TC23/111</p>	<p>I. The following update on the progress of the setup of online banking was received and noted from Cllr Bamisilie. Cllr Bamisilie had made contact with the bank and the next step was for the bank to send her details to allow her to log in to the account.</p> <p>II. The following update on the progress of the setup of online banking was received and noted. Cllr Campbell had signed the banking forms and she now awaited the next steps</p>
<p>TC23/112</p> <p>TC23/113</p>	<p>8. Town Council Assets: (Decision to be made)</p> <p>a. Town Hall: To agree and to delegate external redecoration of the town hall to the officers (<i>deferred from last meeting</i>)</p> <p>It was proposed by Cllr Hussain and seconded by Cllr Lewis A vote was taken. unanimous. Vote carried It was RESOLVED to agree with the recommendation from the officer to go with quote B to undertake the external redecoration of the building at a cost of</p> <p>b. Stacey Bushes Meeting Place: To note that there is an ongoing issue with a water leak that predates the town council taking over the asset. It has been investigated by Anglian Water and repairs at the point of the leak have resolved that the issue is down to the owner of the property to resolve.</p> <p>It was noted that this was an ongoing issue and that Anglian water had agreed to return an excavate the site further to investigate the leak in more depth. It was RESOLVED to request photographic evidence of the water issue at SBMP and pass onto Cllrs. Cllrs passed on their thanks to the Assistant Clerk</p>
<p>TC23/114</p> <p>TC23/115</p> <p>TC23/116</p> <p>TC23/117</p>	<p>9. Community (<i>Decision to be made</i>)</p> <p>a. CID: (Deferred) To agree whether to approve the summary of the decisions needed by the Town Council for the CID project (document and proposal enclosed)</p> <p>1. <i>Does the Town Council wish to see the community-led work to support the regeneration of the Town Centre begun through the CID project continue?</i></p> <p>It was proposed by Cllr Hussain and seconded by Cllr Campbell A vote was taken. unanimous. Vote carried. It was RESOLVED to support the regeneration of the Town Centre through the CID project?</p> <p>2. <i>Does the Town Council agree to the Agora Regeneration Working Group taking on responsibility for the CID work alongside its' existing role overseeing the Agora and St George's Way redevelopment?</i></p> <p>It was proposed by Cllr Hussain and seconded by Cllr Saunders A vote was taken. unanimous. Vote carried. It was RESOLVED to accept the Agora Regeneration Working Group taking on responsibility for the CID work alongside its' existing role overseeing the Agora and St George's Way redevelopment</p> <p>3. <i>Does the Town Council agree to the amended Terms of Reference for the Agora Regeneration Working Group?</i></p> <p>It was proposed by Cllr Saunders and seconded by Cllr Hussain A vote was taken. unanimous. Vote carried It was RESOLVED to agree in principle to the proposal provided that town council places could be substituted by others should they not be able to attend.</p> <p>4. <i>Does the Town Council support any future application by the Agora Regeneration Working Group to Milton Keynes City Council for ongoing financial support for the Community Improvement District work</i></p> <p>It was proposed by Cllr Hussain and seconded by Cllr Kanwar A vote was taken. unanimous. Vote carried It was RESOLVED to support any future application by the Agora Regeneration Working Group to Milton Keynes City Council for ongoing financial support for the Community Improvement District work, as long as it did not impact on any S106 funding or other businesses. <i>Cllr Robertson left at 20.52</i></p>

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TC23/118	<p>b. Tree Nursery: Agree to approve a quotation for 'Coronation Meadow' works at the tree nursery (Quotes enclosed) It was proposed by Cllr Lewis and seconded by Cllr Hussain A vote was taken. unanimous. Vote carried. It was RESOLVED to apply for the grant and see what funds are available later in the year, and use quote A as the preferred contractor.</p>
TC23/119	<p>c. The Square: Activation of The Square from Bar Bar It was proposed by Cllr Campbell and seconded by Cllr Lewis A vote was taken. unanimous. Vote carried.</p>
TC23/120	<p>It was RESOLVED that Bar Bar could use The Square for these performances, as long as it did not impact on any council events once the town council had the asset. d. Wolverton Backways: To consider the proposal by Cllr Moss to 'Beautify our Backways' The following statement was read out from MKCC on their view on the alleyways which is classed as highway. [Insert] It was proposed by Cllr Saunders and seconded by Cllr Kanwar A vote was taken. unanimous. Vote carried.</p>
TC23/121	<p>It was RESOLVED to create a working group to include local residents to create a newsletter article about the maintenance of the rear alleyways and the roles each would play. Cllr Campbell, Lewis, Saunders RESOLVED to get together to start this process ASAP e. Twinning Civic Service: To agree for additional councillors to volunteer to serve tea and coffee from the community Foundation Building after the civic service on 2nd July It was RESOLVED to get the CEPO to email Cllr Kanwar times and to confirm other councillors <i>Cllr Moss left at 21:05</i></p>
TC23/122	<p>f. Electra Canal: There is an EMR of £500 to support trips on the Electra, can Cllrs agree from the proposal suggested on how to spend the grant It was RESOLVED to identify 12 people on who to spend the money on and defer until the next meeting for concrete suggestions on group choices, e.g. disabled elderly g. MK Food Bank: Guinness World record tin can event was noted. Cllrs advised to email directly if they wish to attend the event supported by Dame Ann Limb.</p>
TC23/123	<p>10. Community (to note)</p>
TC23/123	<p>a. Mayor: The events attended and forthcoming events by the mayor was received and noted. The mayor has already attended 4 events and 4 further informal events.</p>
TC23/123	<p>b. Community Events and Projects update: The report from CEPO on the latest update from Twinning event was received and noted.</p>
TC23/124	<p>c. Pop up Cinema: It was noted that there have been 276 responses received to date to choose films for the different areas, which suggests that there will be a good number in attendance.</p>
TC23/125	<p>d. Band in a Van: It was noted that officers have arranged for Alina Orchestra's 'Band in a Van' to host three sessions across the parish in September free of charge and this is open to all parishioners (document enclosed)</p>
TC23/126	<p>e. The Square: It was noted that the deckchairs have been installed in The Square and are being well utilised</p>
TC23/127	<p>f. HLMP: <i>It was noted that the</i> Community Lunch drop in is averaging 16 people per session each week, activities now include: sewing, bingo and keep fit (<i>last Thursday of the month</i>)</p>
TC23/127	<p>g. SBMP and HLMP: It was noted that the monthly craft sessions have seen the maximum uptake and appear to be going well</p>
TC23/128	<p>h. The Baton of Hope: <i>It was</i> noted that the mayor's cadet is invited to participate in the suicide prevention awareness and will act as guard of the baton on behalf of the Town Council on 4th July.</p>
TC23/129	<p>11. Services: (Decision) CCTV relocation: Consider proposal and approve locations for siting of 2nd camera It was proposed by Cllr Lewis and seconded by Cllr Hussain</p>

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	A vote was taken. unanimous. Vote carried It was RESOLVED to use location 1 as the preferred option due to reported issues and check to see if it could stretch to both locations
TC23/130	12. Services: (to note) a. Enforcement Officer: The latest update from February-May on issues within the parish the latest update report was received and noted
TC23/131	b. CCTV update: The latest update report was received and noted
TC23/132	13. To agree to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed*
TC23/133	14. Staff Update: to receive a confidential update on staff matters A confidential verbal update was provided to the council on staffing matters

There being no further business to discuss the Chair closed the meeting **at 21:26**
The next scheduled meeting is due to be held on 26th July 2023 at the Town Hall Wolverton.

Signed as a true and accurate record.

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Chair

DRAFT